

	Supplier Assessment Report			GRADE B
	Report No.:	FCTD75289	Report Date:	


Audit Type:	<input checked="" type="checkbox"/> Initial Audit <input type="checkbox"/> Re-audit	
Report No.:	FCTD75289	
Client:		
Supplier:		
Audited Factory:		
Auditor:		
Audit Date:	16 January 2024	
Factory Country:	China	
Industry:	Constructions & Building materials	
Factory Location:		

GENERAL OVERVIEW			
Fields		Score / 10	Weight / 10
1	<u>Factory Profile</u>	8.6	8
2	<u>Human Resource</u>	9.0	5
3	<u>Product and Marketing Capacity</u>	8.7	6
4	<u>Production Process</u>	8.4	10
5	<u>Production Capability</u>	8.0	10
6	<u>Quality Control Management System</u>	8.9	10
7	<u>Product Research and Development</u>	6.7	5
8	<u>Client's Special Requirement</u>	8.0	10
Total:		66.3	64
Final Score in 100-points system= (Total Weighted Score / (Total Weight*10))*100 Weighted Score=Score*Weight		Final Score	83 / 100
Industry Level			
Factory Overall Score	<div style="width: 83%; background-color: #f4a460; height: 10px;"></div>	83/100	
Your Suppliers average	<div style="width: 62%; background-color: #f4a460; height: 10px;"></div>	62	
Country average	<div style="width: 74%; background-color: #f4a460; height: 10px;"></div>	74	
Industry average	<div style="width: 66%; background-color: #f4a460; height: 10px;"></div>	66	

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REMARKS	
Basic Remarks	
1.	There were two places for the audit today. 1>43-1523, 43-1524, Huitai Commercial Plaza, Huishan District, Wuxi City, Jiangsu Province, China was East Ai Machinery Co., Ltd office space. 2>No. 108, Lunan Road, Yangshan Supporting Area, Huishan Economic Development Zone, Wuxi City, Jiangsu Province, China was East Ai Machinery Co., Ltd Production and processing base.
2.	Founded in 2018-05-23, East Ai Machinery Co., Ltd. (hereinafter referred to as the factory) is a General project: general equipment manufacturing; Metal structure manufacturing; Metal material manufacturing; Metal surface treatment and heat treatment; General equipment repair; Metal product repair; Metal material sales; Sales of metal products; Metal structure sales; Import and export of goods; Technology import and export. It's located at No. 108, Lunan Road, Yangshan Supporting Area, Huishan Economic Development Zone, Wuxi City, Jiangsu Province, China. The legal representative is Luan Dong(栾东).
3.	The factory claimed that the EAST AI was a state-owned company in its former life, and the company's founder split from the state-owned enterprise in 2006 to set up a company specializing in selling chrome rods and honed tubes.
4.	The business license provided by the factory was consistent with the information found on the government's website and actual finding, and the validity was confirmed.
5.	The factory rents the land and building, and covers a construction area of 5000 square meters, including 3 buildings, 400 sqm office, 4500sqm workshops and 800 sqm warehouse.
6.	The total number of employees shown in the employee roster was 89, during the audit day, there were 85 employees in total, including 10 sales, 60 workers, 6 QC.
7.	The factory sold products to overseas markets. 100 % was to the overseas market. The total sales volume last year was approximately USD 30 million.
8.	The main production lines include Honing pipe production workshop, Chrome rod production workshop and plating process is subcontracted.
9.	There were items of similar design as client's product found in production lines during the audit.
10.	According to the observation and statement from factory's management, there were 60 production workers in total, with monthly production capacity of approximately 750ton.
11.	The factory has established an independent quality department with a total of 6 QC, including 2 IQC, 2 IPQC and 2 FQC.
12.	The factory was capable to make samples according to client's requirement, and the lead - time was about 7 days.
Strength Remarks	
13.	The sales representative was experienced with international trade, and had knowledge about the client's market.
14.	The factory is in the gathering area of this filed and there are many similar factories and supporting factories here.
15.	The factory had rich experience manufacturing the products that the client is interested in.
16.	Raw material purchasing was convenient. The factory is near the raw material market, so they can purchase the required material soon.
17.	The production line was well equipped for client's interested products.
18.	Client's interested product is the factory's regular product. The factory had the required production and quality control capability to handle its manufacturing.
19.	The quality management system was complete and can ensure to control the products' quality effectively.

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Weakness Remarks	
20.	The factory could not provide the detailed training record or plan for QC staff or key workers.
21.	The plating process needs to be outsourced.
22.	The status of each machine was not marked with the signs such as in use, out of use, and maintaining etc.
<div style="display: flex; align-items: center;">  <div style="margin-left: 20px; text-align: center;"> <p>Nil</p> </div> </div> <p>1 - Remark 22. The status of each machine was not marked with the signs such as in use, out of use, and maintaining etc.</p>	
23.	The factory claims that their ISO 9001:2015 certificate has expired and a new one has not been issued.
24.	The factory did not keep records for the samples making.

CORRECTIVE ACTION PLAN


Section	Non-Compliance	Corrective and Preventive Action	Finished Date
1. Human Resource	The factory could not provide the detailed training record or plan for QC staff or key workers.	The factory should train the QC staff&key workers and ensure their capability before on-duty.	TBD
2. Production Process	The plating process needs to be outsourced.	It is best that all processes can be produced by the factory itself.	TBD
3. Production Capability	The status of each machine was not marked with the signs such as in use, out of use, and maintaining etc.	The status of each machine should be marked with the signs such as in use, out of use, and maintaining etc.	TBD
4. Quality Control Management System	The factory claims that their ISO 9001:2015 certificate has expired and a new one has not been issued.	The factory should replace the new certificate in advance.	TBD
5. Product Research and Development	The factory did not keep records for the samples making.	The factory should keep the records for the samples making.	TBD

CONCLUSION

GRADE B

The meaning of conclusion:

- GRADE A: Good Performance with Minor Improvement (Score: ≥ 85)
- GRADE B: Acceptable with Minor Improvement ($70 \leq \text{Score} < 85$)
- GRADE C: Needs Major Improvement, follow-up audit ($60 \leq \text{Score} < 70$)
- GRADE D: Poor Performance, follow-up audit (Score: < 60)
- FAILED: Critical Non-compliance found

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Section 1 Factory Profile

1.1 General Information	
Registered name of factory in English:	East Ai Machinery Co., Ltd
Registered name of factory in local language:	无锡亿斯艾液压设备有限公司
Registration No / Uniform Social Credit Code:	91320206MA1WKWWD4Q
Year of established:	2018-05-23
Valid date:	Long term
Registered address:	No. 108, Lunan Road, Yangshan Supporting Area, Huishan Economic Development Zone, Wuxi City, Jiangsu Province, China
Actual address:	No. 108, Lunan Road, Yangshan Supporting Area, Huishan Economic Development Zone, Wuxi City, Jiangsu Province, China
Name of legal representative:	Luan Dong(栾东)
Company type:	<input type="checkbox"/> Manufactory <input type="checkbox"/> Foreign Trading <input checked="" type="checkbox"/> Combined
Type of ownership:	<input checked="" type="checkbox"/> Private Owner <input type="checkbox"/> Public Company <input type="checkbox"/> Joint Venture <input type="checkbox"/> State Owned <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Other

1.2 Legal Information from External Source			
Business scope:	General project: general equipment manufacturing; Metal structure manufacturing; Metal material manufacturing; Metal surface treatment and heat treatment; General equipment repair; Metal product repair; Metal material sales; Sales of metal products; Metal structure sales; Import and export of goods; Technology import and export.		
Registered capital:	1,000,000RMB		
Paid-up capital:	1,000,000RMB		
Shareholders (3 largest holders):	Shareholder	Ratio of investment	Amount of contribution
	Luan Dong(栾东)	90%	900.000RMB
	Wuxi new East ai technical service Co., LTD	10%	100,000RMB
	/	/ %	/

1.3 Contact Information			
Contact Person / Position:	Shi Hang(石夯)	Tel. number:	+86-13382202696
E-mail:	Youn@east-ai.com	Fax number:	/
Homepage:	https://www.east-ai.com/	Social media (e.g. Wechat, facebook):	/

1.4 Company Building Information	
The building is:	<input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented

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Building information is based on:	<input type="checkbox"/> Land Certificate <input type="checkbox"/> Real Estate Certificate <input checked="" type="checkbox"/> Lease Agreement <input type="checkbox"/> Factory Officer Claimed + Actually Observed
Total land size (m ²):	6000
Total construction size (m ²):	5000
Number of buildings:	3
Office area (m ²):	400
Production area (m ²):	4500
Warehouse area (m ²):	800

1.5 Factory Facility			
Vehicle quantity:	<input type="checkbox"/> Cars: / set	<input type="checkbox"/> Trucks: / set	
Nearest Sea Port:	Shangyangshan Port	Distance(km):	299
Nearest Airport:	Wuxi Shuofang Airport	Distance(km):	46
Truck and container can reach the factory directly?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Appropriate container loading area?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Frequent power outage in the area?	<input type="checkbox"/> Yes: _ days per week	<input checked="" type="checkbox"/> No	

1.6 Company Certificate and Award	
 <p>2 - The business license</p>	 <p>3 - The business license</p>

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4 - The business license



5 - The business license



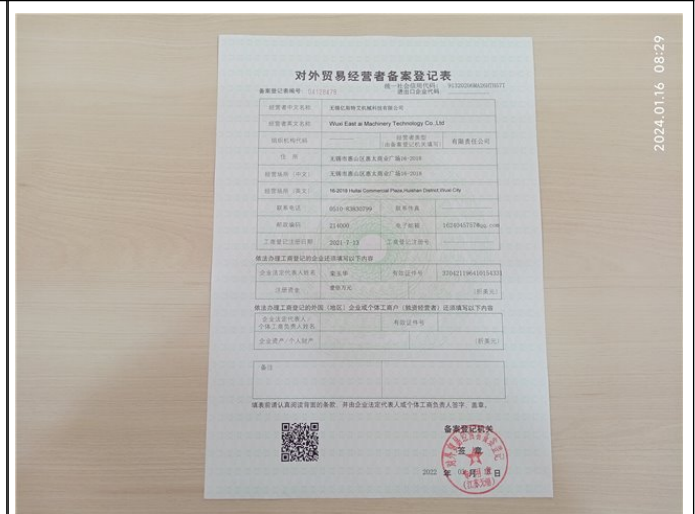
6 - The business license



7 - The business license



8 - The business license



9 - Registration form for foreign trade managers

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对外贸易经营者备案登记表

备案登记编号: 04120478 统一社会信用代码: 91320206MA26HT157T 进出口企业代码: _____

经营者中文名称	无锡亿斯特文机械有限公司		
经营者英文名称	Wuxi East ai Machinery Technology Co.,Ltd		
组织机构代码	_____	经营者类型 (由备案登记机关填写)	有限责任公司
住所	无锡市惠山区惠太商业广场16-2018		
经营场所(中文)	无锡市惠山区惠太商业广场16-2018		
经营场所(英文)	16-2018 Huitai Commercial Plaza,Huishan District,Wuxi City		
联系电话	0510-83830799	联系传真	_____
邮政编码	214000	电子邮箱	1624045757@qq.com
工商登记注册日期	2021-7-13	工商登记注册号	_____

依法办理工商登记的企业还须填写以下内容

企业法定代表人姓名	栾玉华	有效证件号	370421196410154331
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10 - Registration form for foreign trade managers

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经营者中文名称	无锡亿斯特文机械有限公司		
经营者英文名称	Wuxi East ai Machinery Technology Co.,Ltd		
组织机构代码	_____	经营者类型 (由备案登记机关填写)	有限责任公司
住所	无锡市惠山区惠太商业广场16-2018		
经营场所(中文)	无锡市惠山区惠太商业广场16-2018		
经营场所(英文)	16-2018 Huitai Commercial Plaza,Huishan District,Wuxi City		
联系电话	0510-83830799	联系传真	_____
邮政编码	214000	电子邮箱	1624045757@qq.com
工商登记注册日期	2021-7-13	工商登记注册号	_____

依法办理工商登记的企业还须填写以下内容

企业法定代表人姓名	栾玉华	有效证件号	370421196410154331
注册资金	壹佰万元	(折美元)	_____

依法办理工商登记的外国(地区)企业或个体工商户(独资经营者)还须填写以下内容

企业法定代表人/个体工商户负责人姓名	_____	有效证件号	_____
企业资产/个人财产	_____	(折美元)	_____

11 - Registration form for foreign trade managers

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工商登记注册日期	2021-7-13	工商登记注册号	_____
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依法办理工商登记的企业还须填写以下内容

企业法定代表人姓名	栾玉华	有效证件号	370421196410154331
注册资金	壹佰万元	(折美元)	_____

依法办理工商登记的外国(地区)企业或个体工商户(独资经营者)还须填写以下内容

企业法定代表人/个体工商户负责人姓名	_____	有效证件号	_____
企业资产/个人财产	_____	(折美元)	_____

备注: _____

填表前请认真阅读背面的条款,并由企业法定代表人或个体工商户负责人签字、盖章。

2022年03月18日 (江苏无锡)

12 - Registration form for foreign trade managers

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GF-2014-0717 合同编号: 2A-1031

商品房买卖合同(预售)

出卖人: 无锡惠山太平洋商业房地产开发有限公司
买受人: _____

13 - House purchase contract

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目录

说明

1.本合同文本为示范文本,由中华人民共和国住房和城乡建设部、中华人民共和国住房和城乡建设部制定,旨在保障国家工程建设和市场秩序,维护各方合法权益,规范合同行为,促进房地产市场健康发展。

2.本合同文本由住房和城乡建设部制定,旨在保障国家工程建设和市场秩序,维护各方合法权益,规范合同行为,促进房地产市场健康发展。

3.本合同文本由住房和城乡建设部制定,旨在保障国家工程建设和市场秩序,维护各方合法权益,规范合同行为,促进房地产市场健康发展。

4.本合同文本由住房和城乡建设部制定,旨在保障国家工程建设和市场秩序,维护各方合法权益,规范合同行为,促进房地产市场健康发展。

5.本合同文本由住房和城乡建设部制定,旨在保障国家工程建设和市场秩序,维护各方合法权益,规范合同行为,促进房地产市场健康发展。

6.本合同文本由住房和城乡建设部制定,旨在保障国家工程建设和市场秩序,维护各方合法权益,规范合同行为,促进房地产市场健康发展。

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专业术语解释

1.商品房预售:是指房地产开发企业依法取得预售许可,将尚未建成的商品房预先出售给买受人,并由买受人支付定金或房价款的行为。

2.出卖人(卖方):是指依法取得商品房预售许可,将商品房出售给买受人,并由买受人支付定金或房价款的行为。

3.买受人(买方):是指依法取得商品房预售许可,将商品房出售给买受人,并由买受人支付定金或房价款的行为。

4.商品房预售合同:是指房地产开发企业与买受人之间就商品房预售事宜达成的书面协议。

5.商品房预售款:是指买受人按照商品房预售合同约定,预先支付给房地产开发企业的款项。

6.商品房预售许可证:是指房地产开发企业依法取得的,允许其进行商品房预售的行政许可。

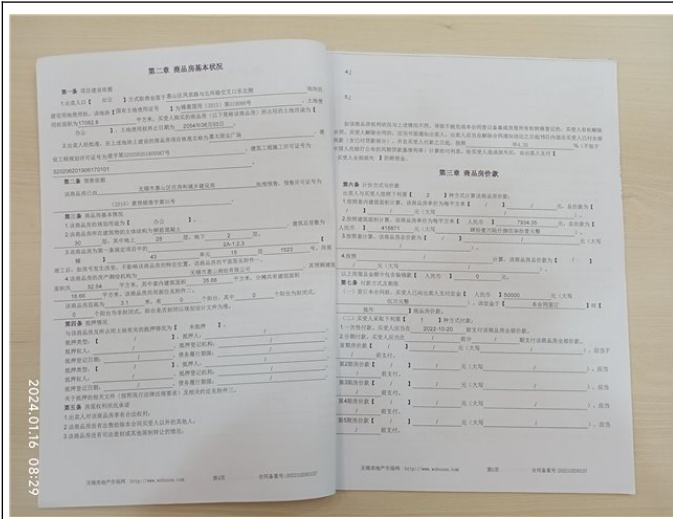
7.商品房预售合同备案:是指商品房预售合同依法向有关主管部门备案的行为。

8.商品房预售合同解除:是指商品房预售合同依法解除的行为。

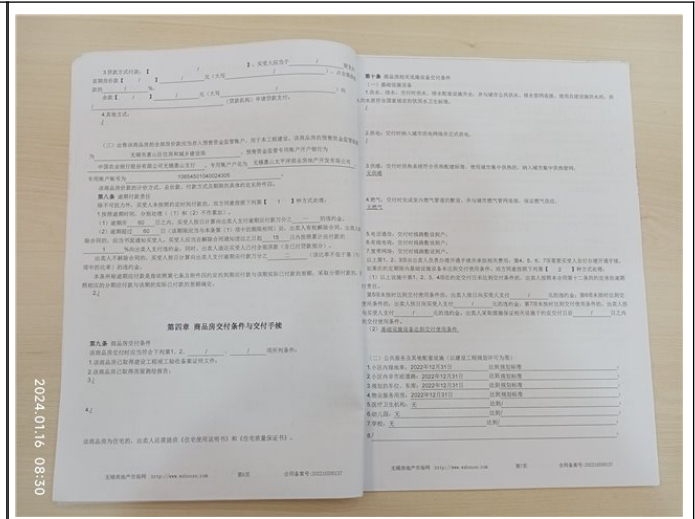
9.商品房预售合同变更:是指商品房预售合同依法变更的行为。

10.商品房预售合同终止:是指商品房预售合同依法终止的行为。

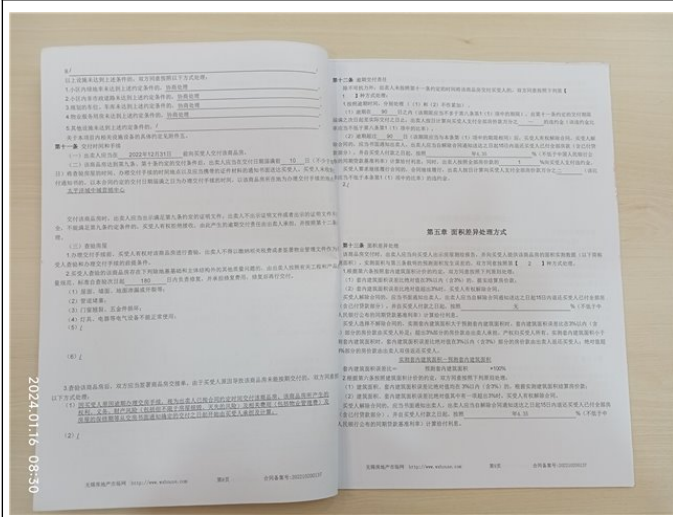
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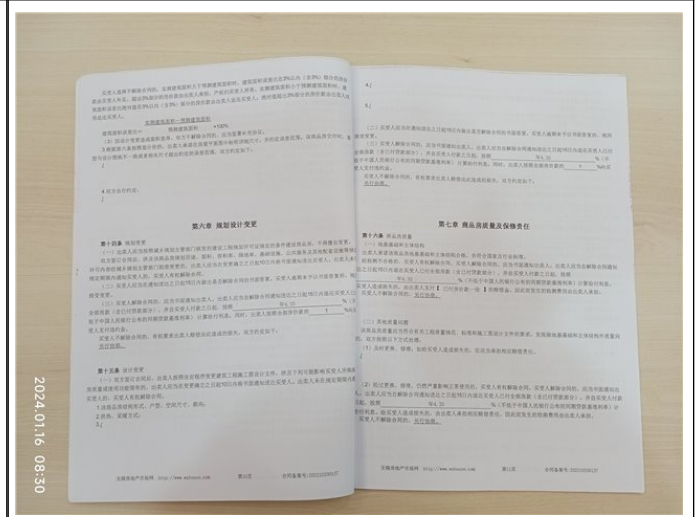
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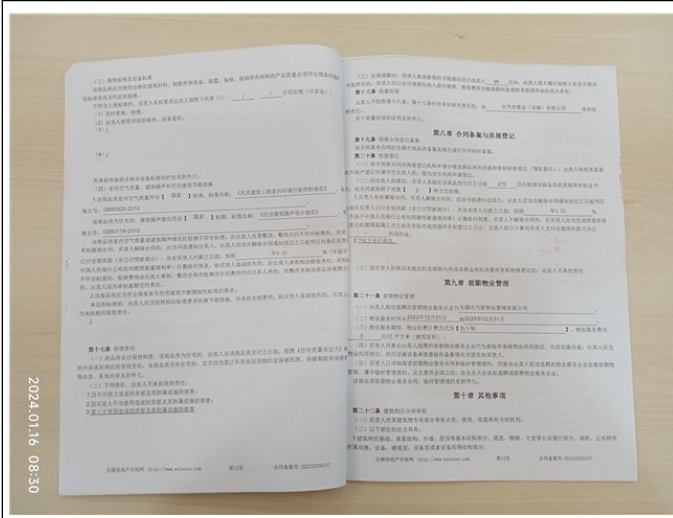
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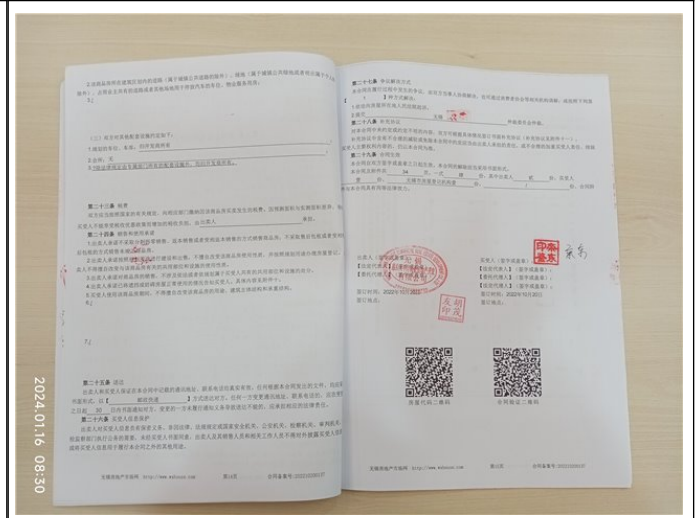
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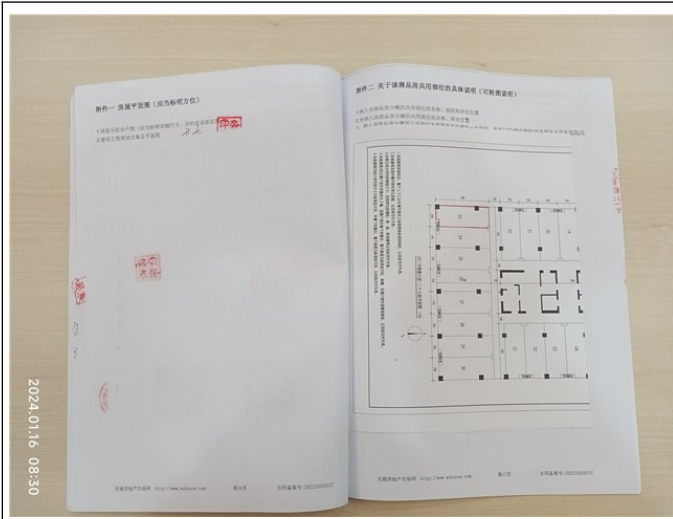
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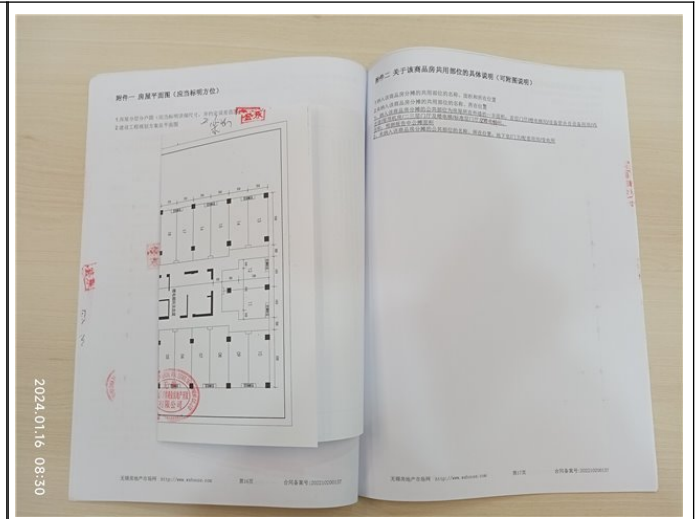
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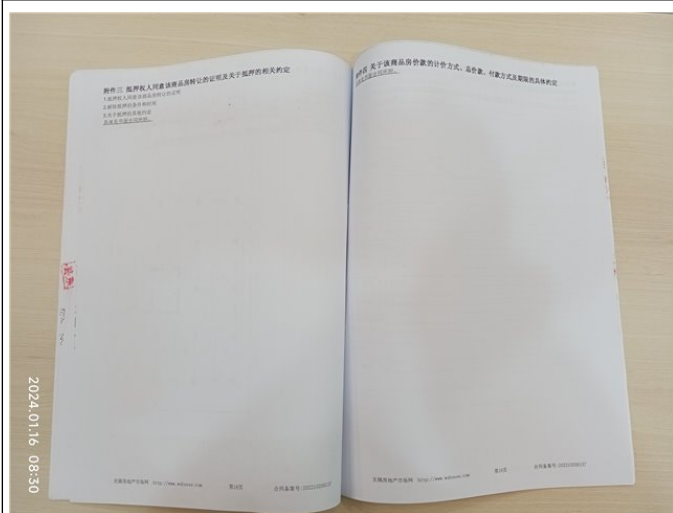
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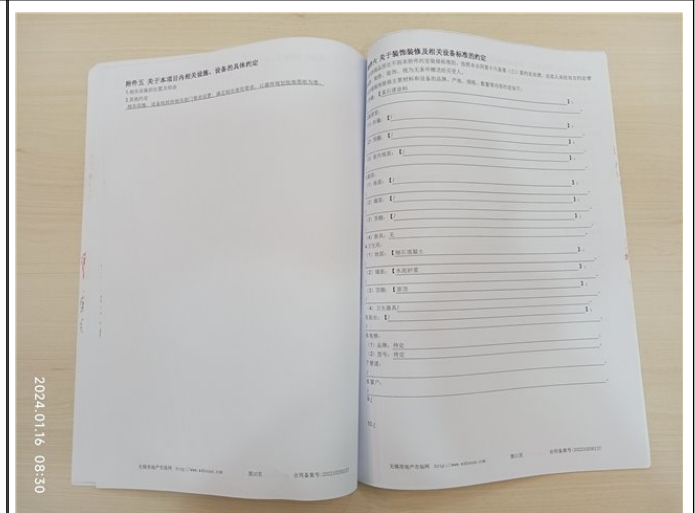
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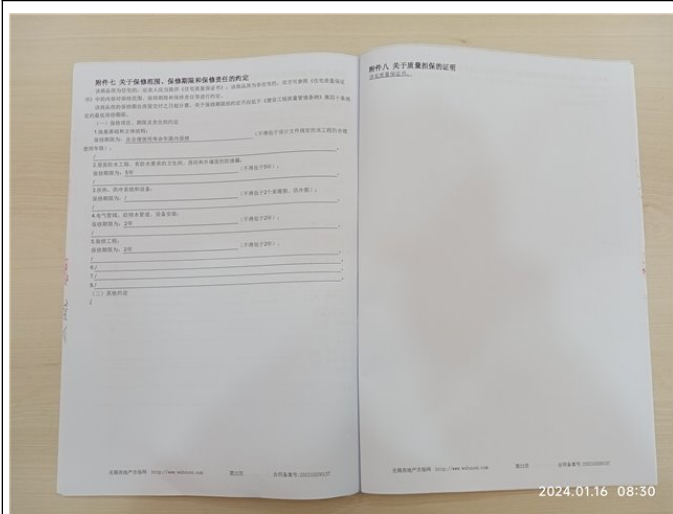
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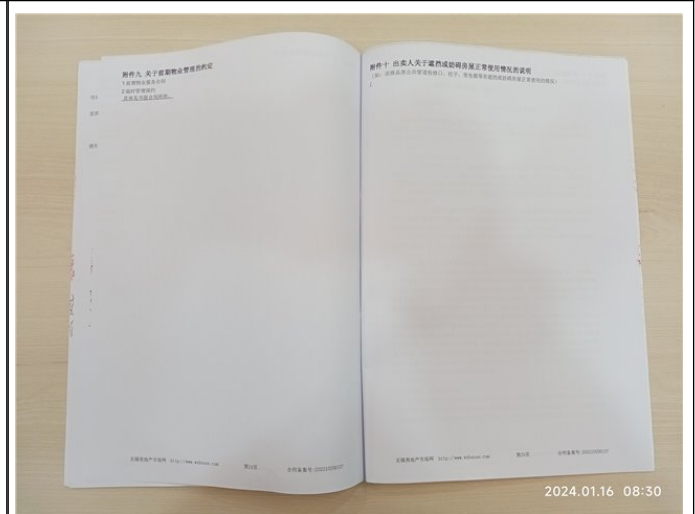
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25 - House purchase contract



26 - House purchase contract



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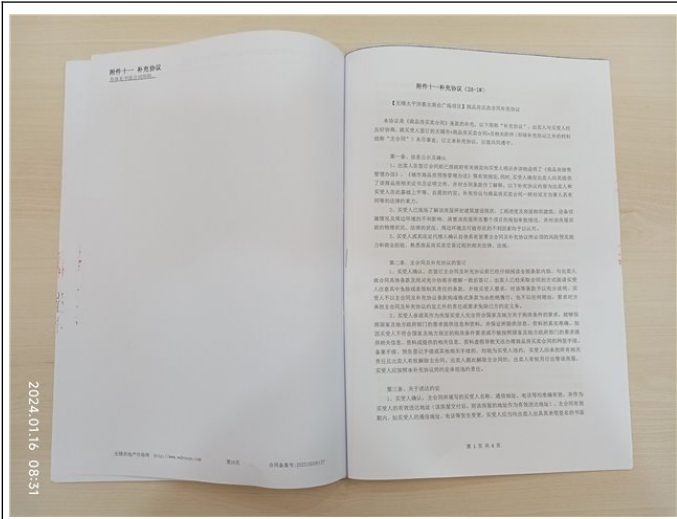
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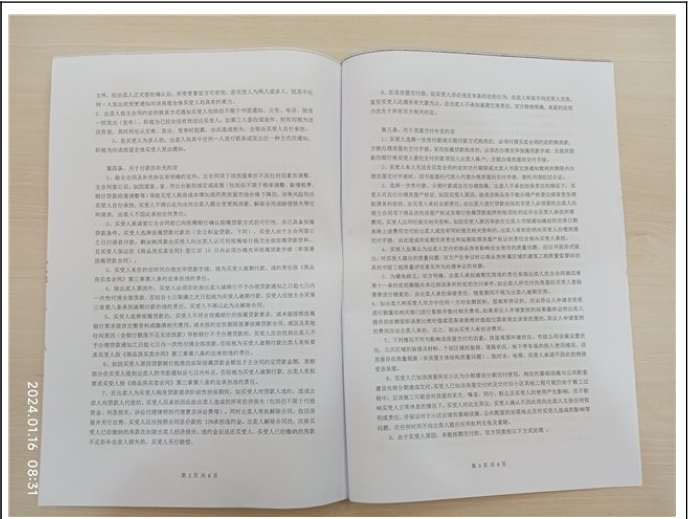
Report Date:

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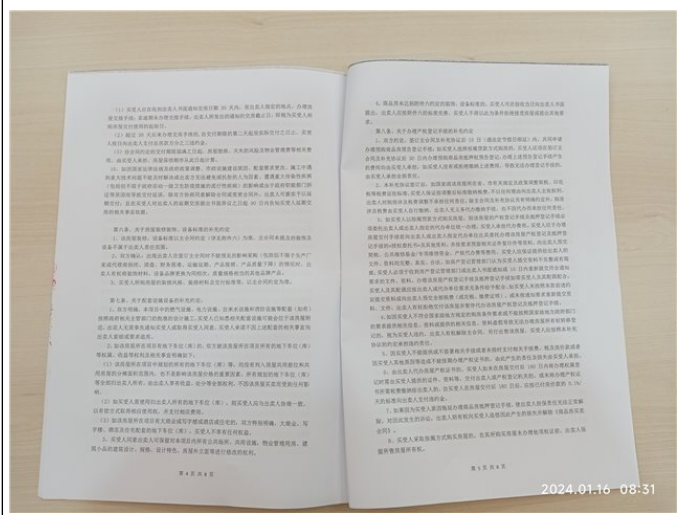
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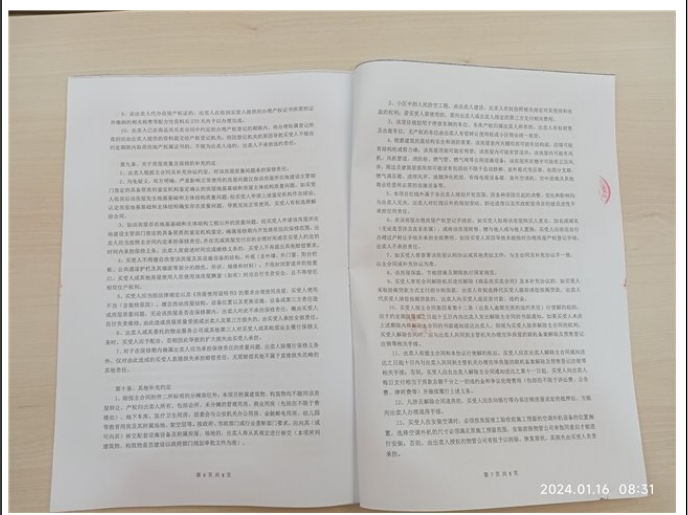
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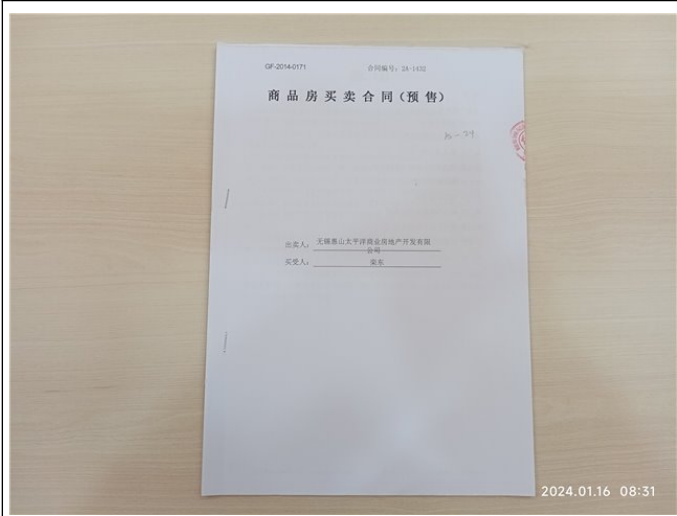
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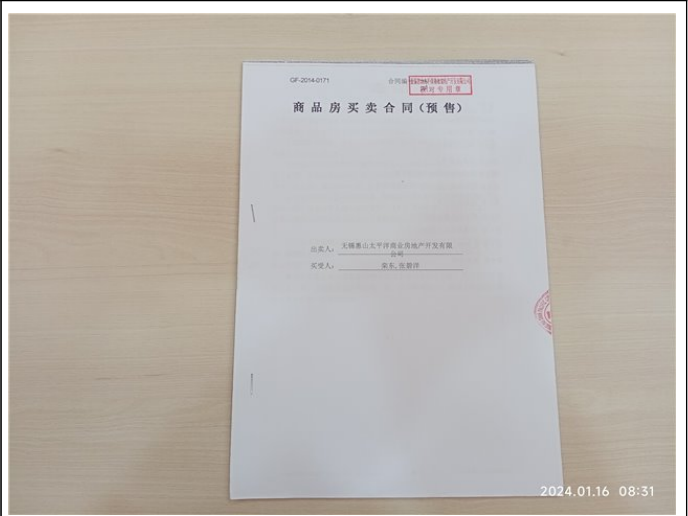
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31 - House purchase contract



32 - House purchase contract



33 - House purchase contract

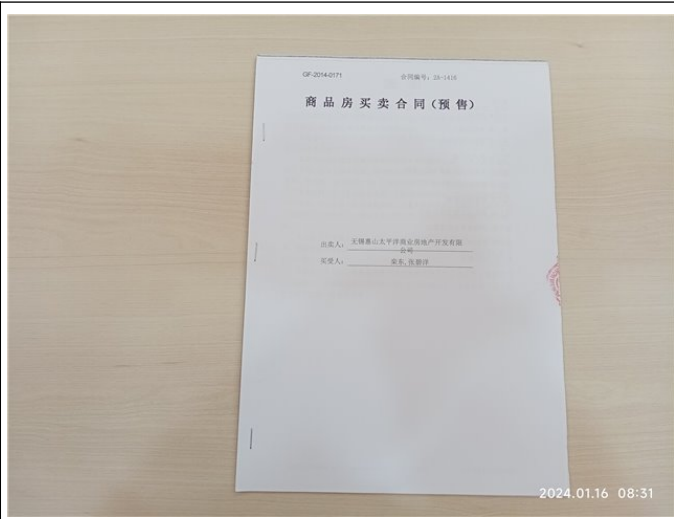
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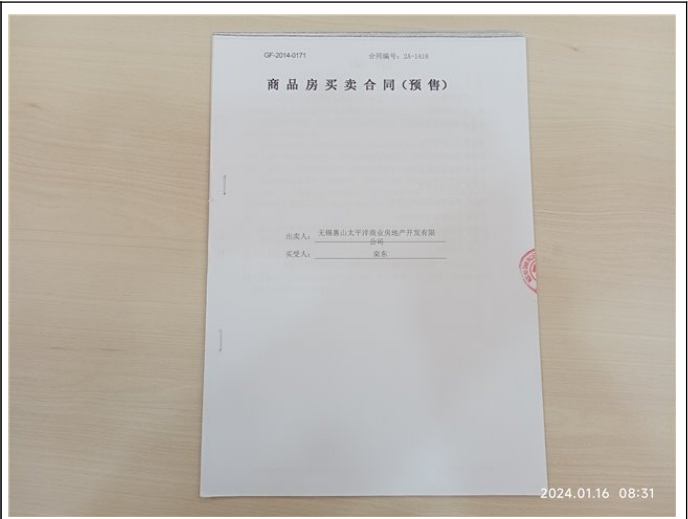
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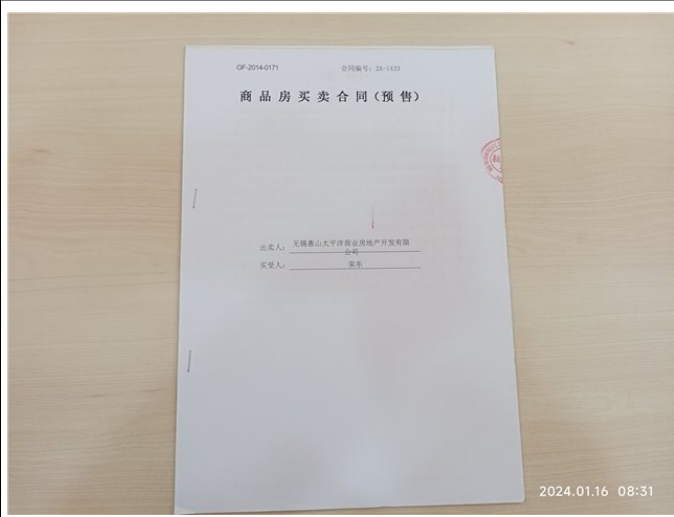
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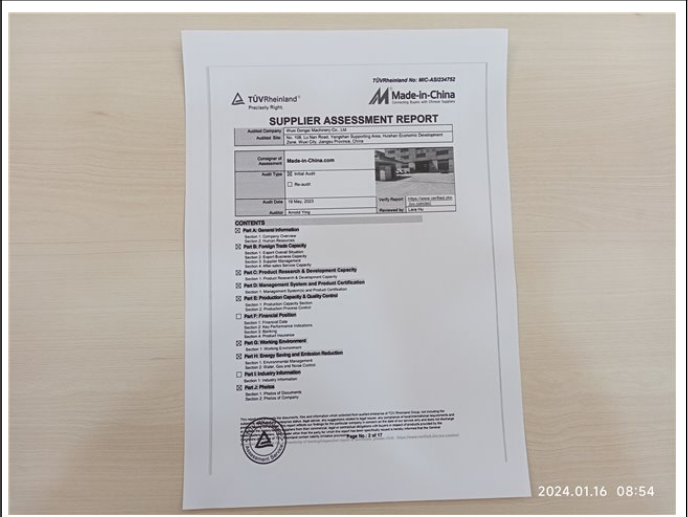
34 - House purchase contract



35 - House purchase contract



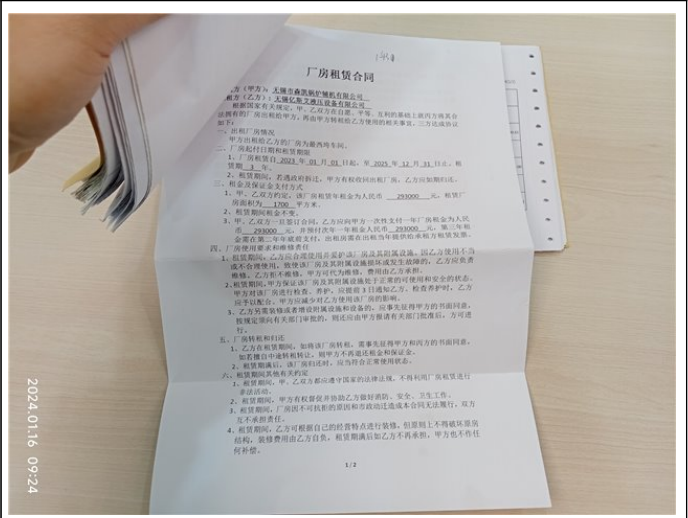
36 - House purchase contract



37 - Certificate



38 - Certificate



39 - Plant lease contract

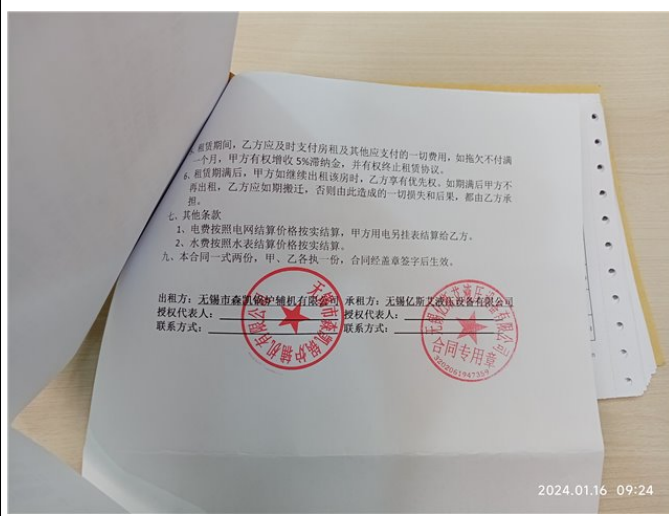
Report No.:

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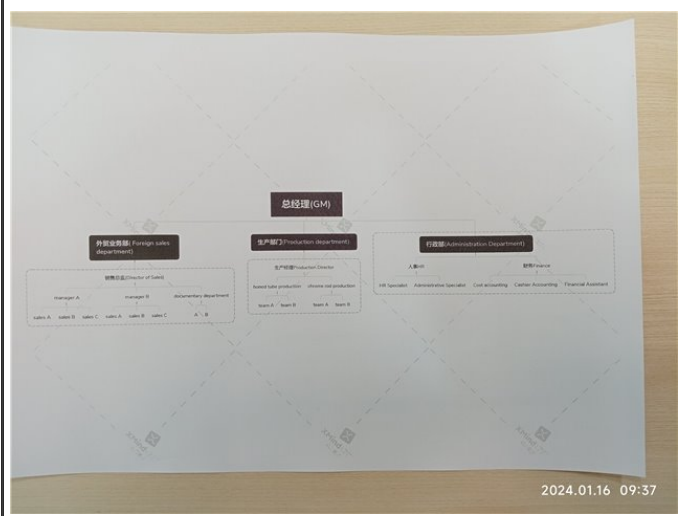
Report Date:

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40 - Plant lease contract



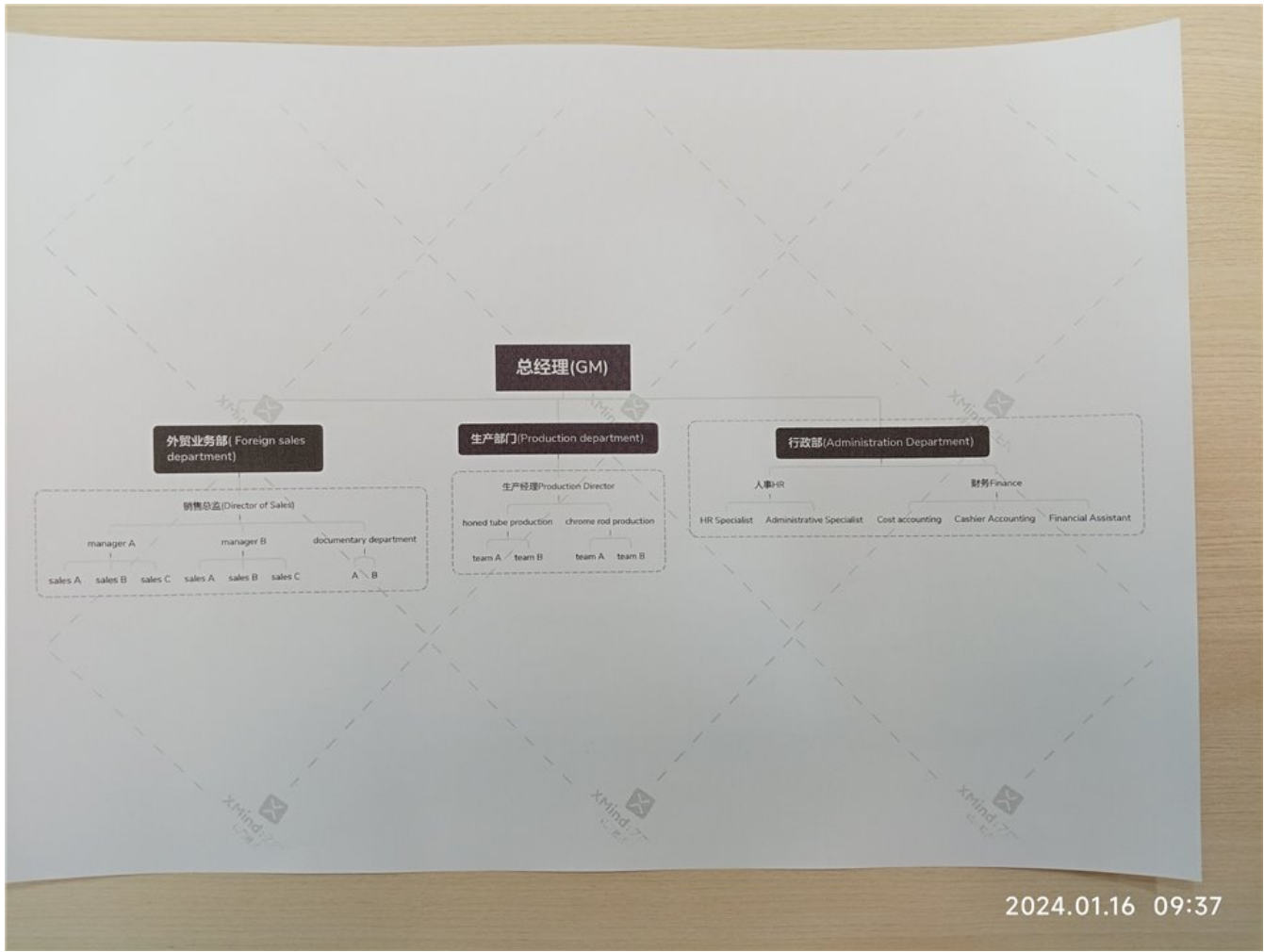
41 - Organization chart

Section Score / 10

8.6

Section 2 Human Resource


2.1 Organization Chart



2024.01.16 09:37

2.2 Employee Details


Number of Employees:	Total Number		89
	Full Time		Temporary
	100%		0%
	Male		Female
	80%		20%
		Local (same city)	Local (same province)
	30%	50%	20%
Breakdown of Employees	Actual Finding	Name of Manager	Manager Year (s) in current company
Administration Dept.	2	Zhang Hui(张慧)	3
Sales Dept.	10	Luan Dong(栾东)	18

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Financial Dept.	3	Luan Zhenhong(栾贞红)	18
Production Dept.	60	Luan Yuyi(栾玉义)	18
Engineering and R & D Dept.	3	Gao Jianbin(高建斌)	7
Quality Dept.	6	Song Tianyu(宋天宇)	10
Purchase Dept.	5	Zhang Feifan(张飞凡)	6
Others	/	/	/
Total	89		

Remark:	
1.	The factory could not provide the detailed training record or plan for QC staff or key workers.
Section Score / 10	
9	

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Section 3 Product and Marketing Capacity

3.1 Product and Market			
Main product:	Honing tube, chrome rod, hydraulic cylinder and other hydraulic parts		
Product audited (client interested):	Chromium metal		
Annual turnover of last 3 years(USD):	30 million USD In Year 2023	28 million USD In Year 2022	25 million USD In Year 2021
% of export turn over:	100%		
Main markets:	<input type="checkbox"/> Domestic <input checked="" type="checkbox"/> EU <input checked="" type="checkbox"/> North America <input checked="" type="checkbox"/> South America <input checked="" type="checkbox"/> South East Asia <input checked="" type="checkbox"/> Other		
Main products	Main customers name	Market location / country	% of Total Business Volume of last year
Chrome plated rod	Confidentiality	The Middle East	50%
Honing pipe	Confidentiality	The Middle East	40%

3.2 Export Overall Situation	
Does the company have a valid export license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Customs registration code:	3202969ARU
When does the company first time get the export license?	2021-08-02
Export license valid period:	2068-07-31
Main exporter:	<input checked="" type="checkbox"/> Self-exporting <input type="checkbox"/> Other trading company
The number of foreign trade salesman:	10
Online self-operated store:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Platform for the online store:	<input type="checkbox"/> ebay <input type="checkbox"/> Aliexpress <input type="checkbox"/> Amazon <input type="checkbox"/> Wish <input type="checkbox"/> Shopee <input type="checkbox"/> Other
Name and address of the online store:	/

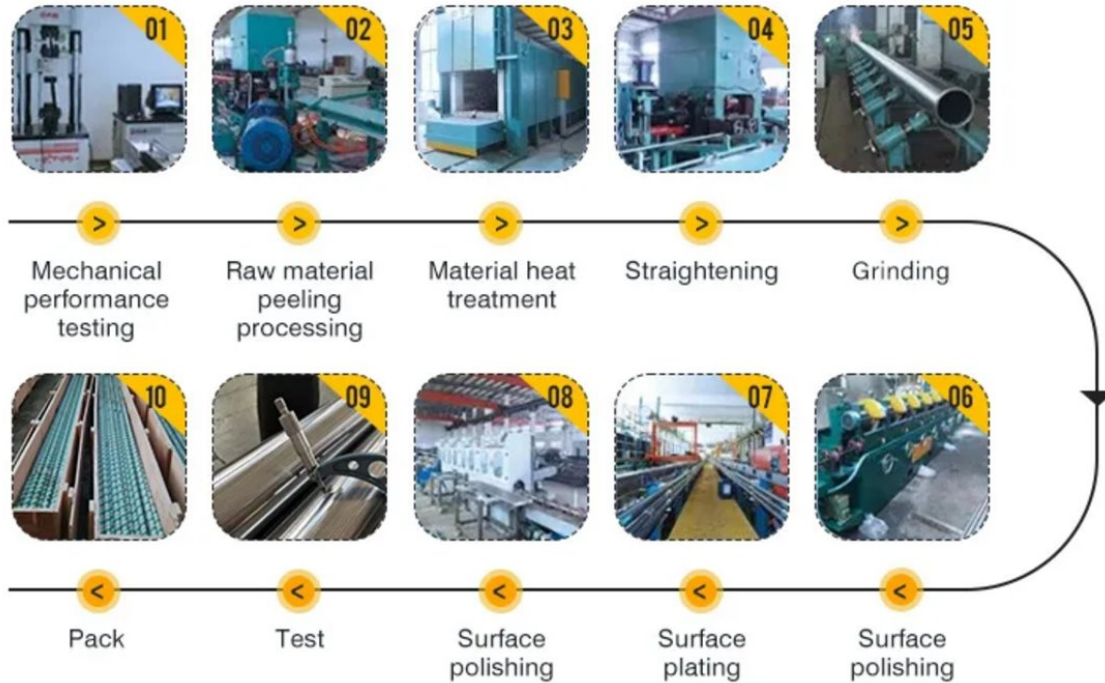
Section Score / 10

8.7

Section 4 Production Process

4.1 Production Process

Production flow chart for general product



42 - Production flow chart

Main Production Process/Line/Workshop

Name of Production Process/Line/Workshop	Production workers QTY	Picture of Production Process/Line/Workshop
--	------------------------	---

Honing pipe production workshop

20



2024.01.16 10:23



2024.01.16 10:23



2024.01.16 10:23



Chrome rod production workshop

40





Main raw material for client's product



43 - Carbon steel



44 - Carbon steel



45 - Carbon steel

Nil

Production process/line for client's product



46 - Grinding



47 - Grinding



48 - Polishing




49 - Electroplate



50 - Electroplate



51 - Electroplate

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4.2 Supplier Management

Is the factory located in the cluster of its industry? Yes No

Sub-contracting / Outsourcing Yes No

Production step	Name of supplier	Lead time (days)	Location / Country of origin
Electroplate	Confidentiality	5	Wuxi City


Main Raw materials

Material name	Name of supplier	Lead time (days)	Location / Country of origin
Carbon steel, stainless steel	Baosteel	7	Shanghai
Carbon steel, stainless steel	Shagang	7	Zhangjiagang
Alloy steel	TPCO	7	Tianjin

Remark:

1. The plating process needs to be outsourced.

Section Score / 10 8.4

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Section 5 Production Capability

5.1 Production Capability			
Operating hours:	7:30~21:00		
No. of shifts:	1.5		
Peak season:	2~6 , 8~10		
Low season:	1,7,11~12		
Main Products:	Honing tube, chrome rod, hydraulic cylinder and other hydraulic parts		
Monthly output based on production record (for the client's interested or the factory's general item, unit: Ton)			
Last 1st month (Ton)	Last 2nd month (Ton)	Last 3rd month (Ton)	Average (Ton)
750	800	700	750
The actual daily output based on the audited day (Assembling line key production process for the client's interested or the factory's general item)			
Observation location	Time	Output (Ton)	Theoretical Max. Daily output (Ton)
/	/	/	/
Production Lead Time from receipt of PO for Client Interested Item			
Item/model	Quantity (Ton)	Lead time (days)	Comments
1x20'GP	26	20	30%dingjin

5.2 Machine List			
Production machine list			
Picture	Machine name / Brand	QTY	Use of state



Deep hole boring machine

2

In use
 Repairing

Idle
 Out of use



2024.01.16 10:25



2024.01.16 10:25



2024.01.16 10:25



2024.01.16 10:26

Tumbling machine

4

In use
 Repairing

Idle
 Out of use

Drilling machine

1

In use
 Repairing

Idle
 Out of use

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Bench drill

1

In use
 Repairing

Idle
 Out of use



CNC

10

In use
 Repairing

Idle
 Out of use



2024.01.16 10:38



2024.01.16 10:38



2024.01.16 10:38



2024.01.16 10:39

Centerless grinding machine

10

In use
 Repairing

Idle
 Out of use




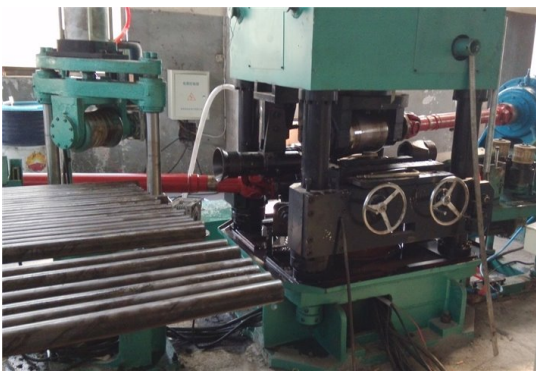


Electroplating production line

2


In use
 Repairing

Idle
 Out of use

  	Polishing machine	8	<input checked="" type="checkbox"/> In use <input type="checkbox"/> Idle <input type="checkbox"/> Repairing <input type="checkbox"/> Out of use
	Straightening machine	2	<input checked="" type="checkbox"/> In use <input type="checkbox"/> Idle <input type="checkbox"/> Repairing <input type="checkbox"/> Out of use


Remark:

1. The status of each machine was not marked with the signs such as in use, out of use, and maintaining etc.

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Section Score / 10	8
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Section 6 Quality Control Management System

6.1 Quality Control System		
QC manager/supervisor:	Song Tianyu(宋天宇)	
Position	Inspectors	
	Dedicated QC	QC shared with other position
IQC (Incoming Quality Control)	2	/
IPQC (In-Process Quality Control)	2	/
FQC (Final Quality Control)	2	/
OQC (Outgoing Quality Control)	/	/
QA (Quality Assurance)	/	/
QE (Quality Engineer)	/	/
Total:	6	0
Who does the QC/QA Manager /Supervisor report to?	<input type="checkbox"/> General Manager <input type="checkbox"/> Sales Manager <input checked="" type="checkbox"/> Production Manager	
Complaint in-charged by:	<input type="checkbox"/> Independent Dept. <input checked="" type="checkbox"/> Sales Dept. <input type="checkbox"/> Quality Control Dept. <input type="checkbox"/> Production Dept. <input type="checkbox"/> Others	

6.2 Certification	
ISO series:	<input type="checkbox"/> Yes (name): _____ <input checked="" type="checkbox"/> No
	Certificate no.: /
	Issued by: /
	Period: /
Product certificate:	<input checked="" type="checkbox"/> Yes (name): SGS <input type="checkbox"/> No
Others:	<input type="checkbox"/> Yes (name): _____ <input checked="" type="checkbox"/> No

6.3 QC Criteria and Product Testing Criteria				
The IQC system is running:	<input checked="" type="checkbox"/> Effective <input type="checkbox"/> With minor problem <input type="checkbox"/> With major problem <input type="checkbox"/> Out of control			
The IPQC system is running:	<input checked="" type="checkbox"/> Effective <input type="checkbox"/> With minor problem <input type="checkbox"/> With major problem <input type="checkbox"/> Out of control			
Outgoing Quality Control Criteria				
OQC Standard:	Complete inspection	OQC Sample level:	100%	
OQC AQL:	Critical : /	Major : /	Minor : /	Other : /
OQC Product Testing Criteria				
Testing Name	Main Testing Parameter	Sampling Level/AQL	Acceptable Criteria	
Material test	Spectrograph Meet relevant material requirements	Full sample size	Material composition meets the requirements	
Size check	According to chart	Full sample size	Within tolerance	

6.4 Testing / Performance Equipments

Picture	Equipment name	Quantity	Calibration
	Surface roughness meter	1	<input type="checkbox"/> Calibrated <input checked="" type="checkbox"/> Not calibrated
	Hardness tester	1	<input type="checkbox"/> Calibrated <input checked="" type="checkbox"/> Not calibrated



2024.01.16 10:30



2024.01.16 10:30



2024.01.16 10:30






2024.01.16 10:30

Micrometer

6


Calibrated

Not calibrated

 <p>2024.01.16 10:29</p>	<p>Coating detector</p>	<p>1</p>	<p><input type="checkbox"/> Calibrated <input checked="" type="checkbox"/> Not calibrated</p>
 <p>2024.01.16 10:30</p>	<p>Tensiometer</p>	<p>1</p>	<p><input type="checkbox"/> Calibrated <input checked="" type="checkbox"/> Not calibrated</p>
 <p>2024.01.16 10:41</p>	<p>Steel hardness tester</p>	<p>2</p>	<p><input type="checkbox"/> Calibrated <input checked="" type="checkbox"/> Not calibrated</p>

	Manual gold statue cutting machine	1	<input type="checkbox"/> Calibrated <input checked="" type="checkbox"/> Not calibrated
	Hardening layer testing equipment	1	<input type="checkbox"/> Calibrated <input checked="" type="checkbox"/> Not calibrated

Remark:	
1.	The factory claims that their ISO 9001:2015 certificate has expired and a new one has not been issued.
Section Score / 10	8.9

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Section 7 Product Research and Development

7.1 R & D Capacity	
R&D department:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Total employee number of the department:	3
Production design:	<input checked="" type="checkbox"/> Yes, can design new item <input type="checkbox"/> No, but according to client's requirement
R & D content:	<input checked="" type="checkbox"/> Appearance <input checked="" type="checkbox"/> Structure <input checked="" type="checkbox"/> Functional <input type="checkbox"/> Software <input type="checkbox"/> PCB <input type="checkbox"/> Other
High-tech Enterprises:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Own brand:	<input type="checkbox"/> Yes: <u> / </u> <input checked="" type="checkbox"/> No own brand
Own patent:	<input type="checkbox"/> Yes: <u> / </u> item (s) of Appearance <u> / </u> item (s) of Utility <u> / </u> item (s) of Invention <input checked="" type="checkbox"/> No own patent

7.2 Sampling	
New mold making:	<input checked="" type="checkbox"/> Yes, lead time: <u> 7 </u> days <input type="checkbox"/> No mold making <input checked="" type="checkbox"/> Subcontracted <input type="checkbox"/> N/A
Sample making:	<input checked="" type="checkbox"/> Yes, lead time: <u> 7 </u> days <input type="checkbox"/> No sample making
Sample making room:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

7.3 Lab and Testing Room	
Own lab/testing room:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Certified by authoritative organization (CNAS, Certification company, etc.):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Testing items:	<input checked="" type="checkbox"/> Physical test <input checked="" type="checkbox"/> Chemical test <input type="checkbox"/> Electrical Performance test <input type="checkbox"/> Safety test <input checked="" type="checkbox"/> Environmental adaptability test <input type="checkbox"/> Others

Remark:	
1.	The factory did not keep records for the samples making.
Section Score / 10	
6.7	

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Section 8 Client's Special Requirement

8.1 Special requirement from client	
1.	Question: You need to make sure that this factory is legally owned by this company and it is required to obtain copies of valid certificates for this type of activity (chrome plating process).
	Answer: After the site confirmed that the company is a normal and legitimate company, there are chrome plating process related production lines and related equipment. The electroplating process is outsourced to other companies to complete.
2.	Question: It is necessary to clarify whether their factory laboratory is certified and for which test methods.
	Answer: They have LABS, but they're not certified by a third-party testing company. Their laboratory mainly tests product hardness, chemical composition, coating thickness, mechanical properties, dimensional tolerances and so on.
3.	Question: It is necessary to take the maximum number of photos and videos of production area, areas of preparation for chrome plating, areas of chrome plating and subsequent packaging of products. It is necessary to assess the overall level of personnel competence, the smoothness of production processes and quality control.
	Answer: It has been confirmed that the factory has a relatively complete production line, which can produce chrome-plated products. There are professional inspection equipment for quality control.

Section Score / 10

8

Section 9 Related Photos

General pictures



52 - Office view



53 - Office view



54 - Office view



55 - Office view



56 - Office view



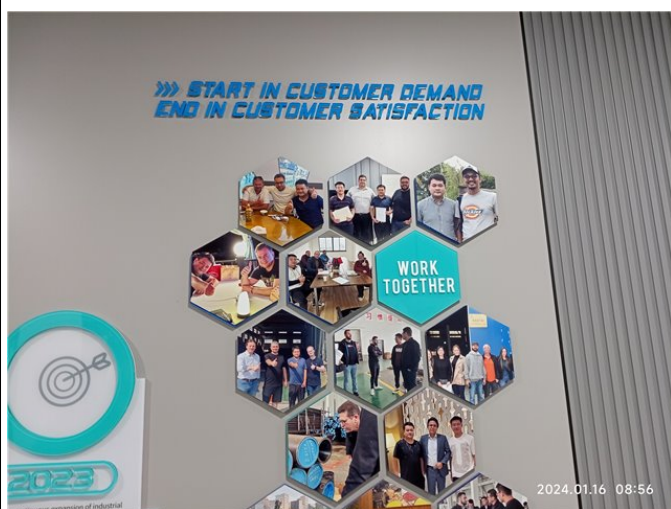
57 - Meeting room



58 - Office view



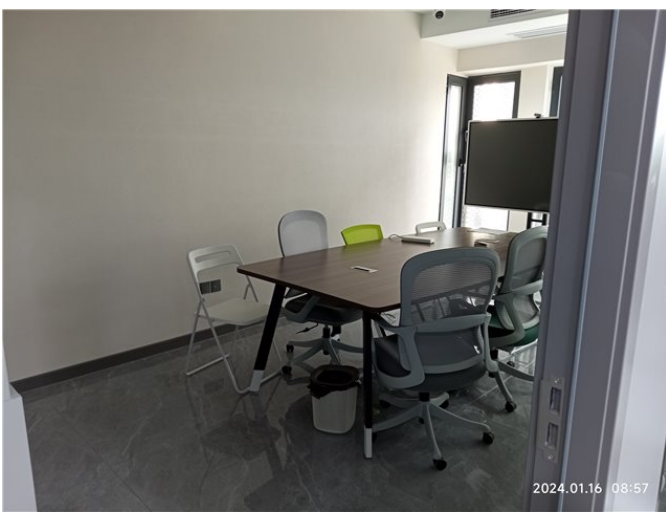
59 - Office view



60 - Office view



61 - Office view



62 - Meeting room



63 - Factory appearance



64 - Factory appearance



65 - Factory appearance



66 - Factory appearance



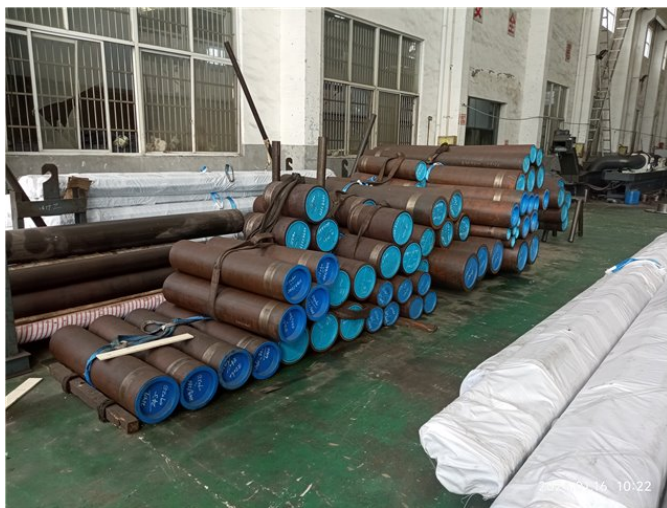
67 - nished goods warehouse



68 - nished goods warehouse



69 - nished goods warehouse



70 - nished goods warehouse



71 - nished goods warehouse



72 - nished goods warehouse



73 - nished goods warehouse



74 - Production workshop



75 - Production workshop



76 - Production workshop



77 - Production workshop



78 - Production workshop



79 - Production workshop



80 - Production workshop



81 - Production workshop



82 - Production workshop



83 - Production workshop



84 - Production workshop



85 - Production workshop



86 - Production workshop



87 - Production workshop



88 - Production workshop



89 - Production workshop



90 - Production workshop



91 - External electroplating factory workshop



92 - External electroplating factory workshop



93 - External electroplating factory workshop



94 - External electroplating factory workshop



95 - External electroplating factory workshop



96 - External electroplating factory workshop



97 - External electroplating factory workshop



98 - External electroplating factory workshop



99 - External electroplating factory workshop



100 - External electroplating factory workshop



101 - External electroplating factory workshop



102 - External electroplating factory workshop



103 - External electroplating factory workshop



104 - External electroplating factory workshop



105 - External electroplating factory workshop



106 - External electroplating factory workshop



107 - External electroplating factory workshop



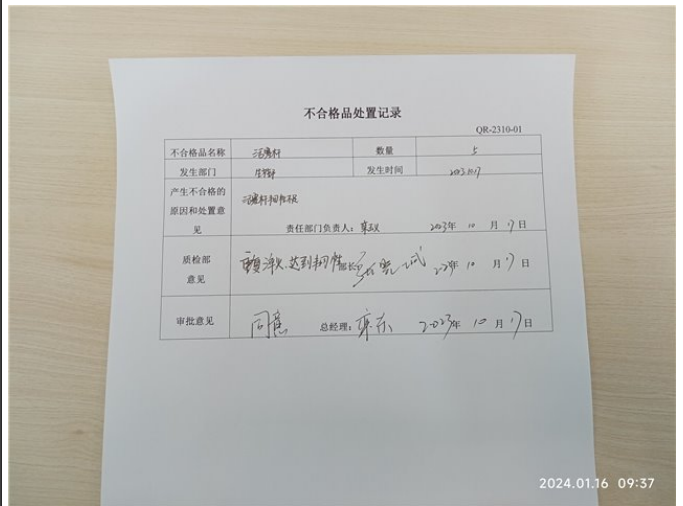
108 - External electroplating factory workshop

Nil

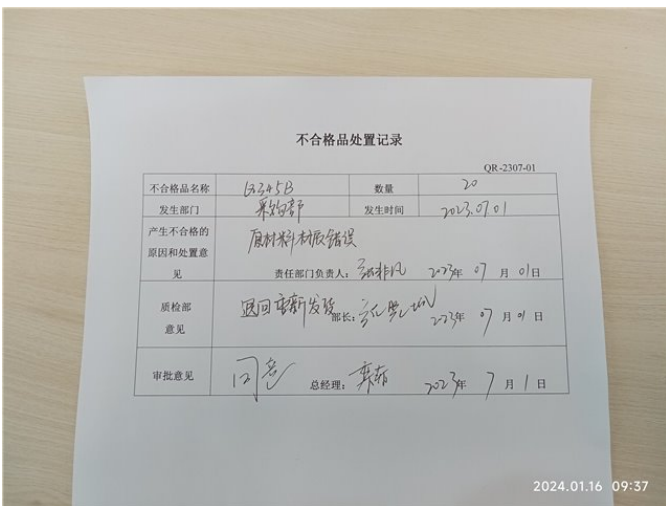
Documentation



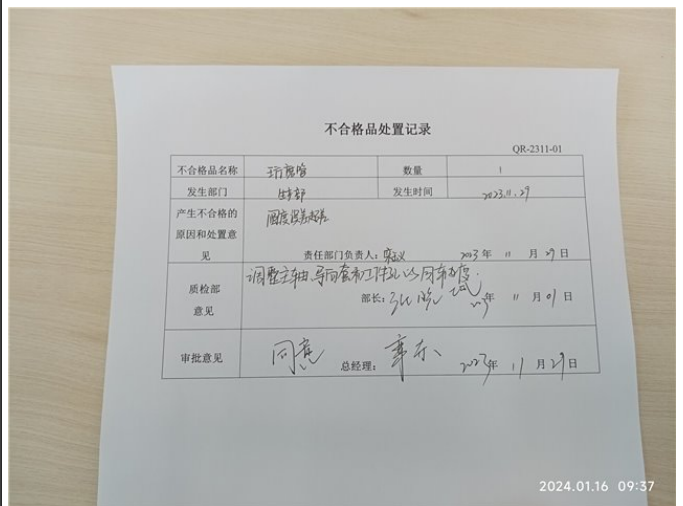
109 - 共 57 张图片



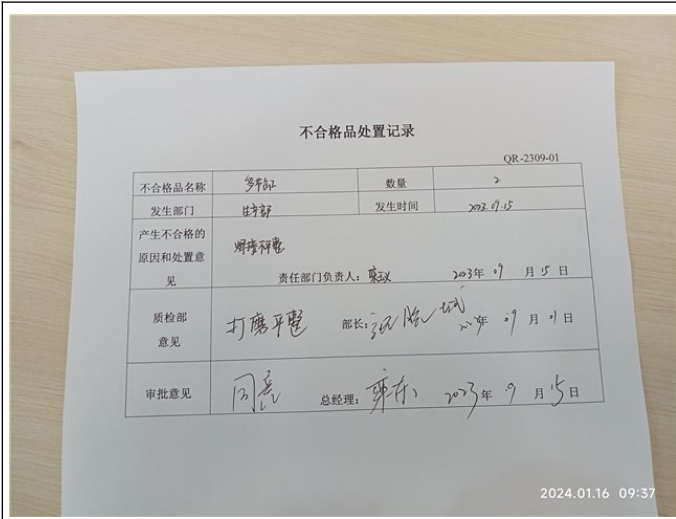
110 - 共 57 张图片



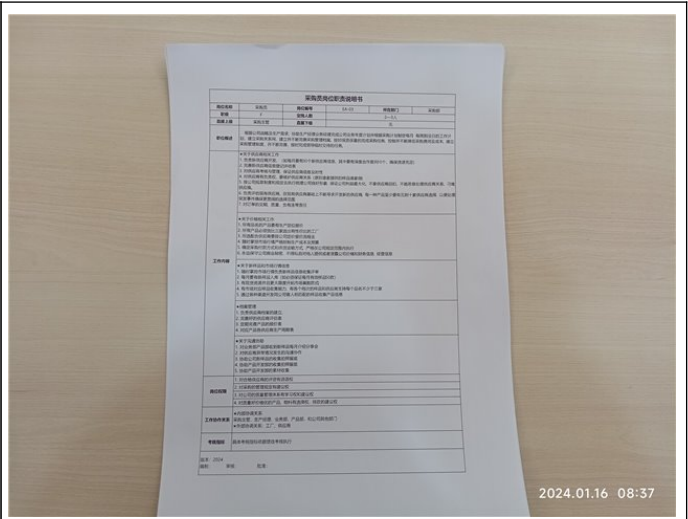
111 - 共 57 张图片



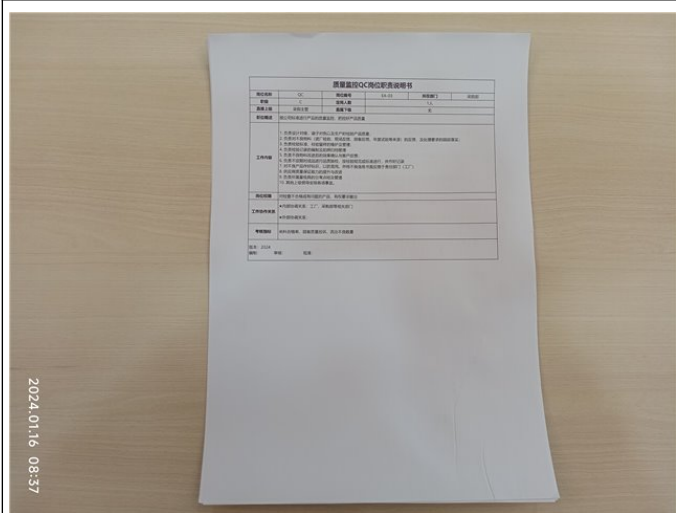
112 - 共 57 张图片



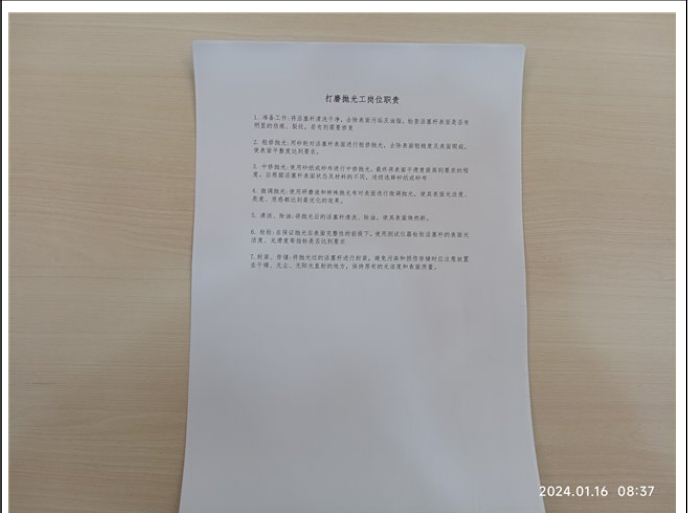
113 - 共 57 张图片



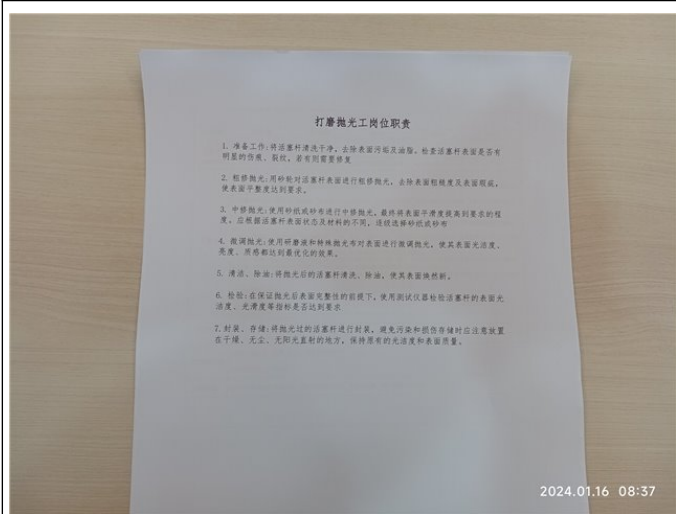
114 - Job responsibility



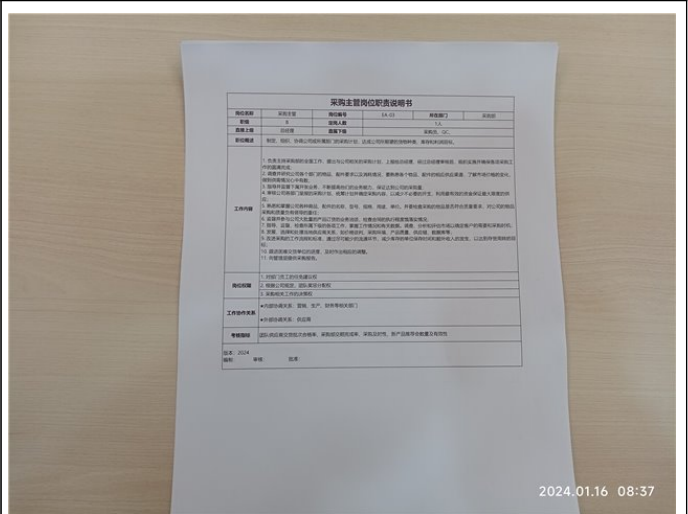
115 - Job responsibility



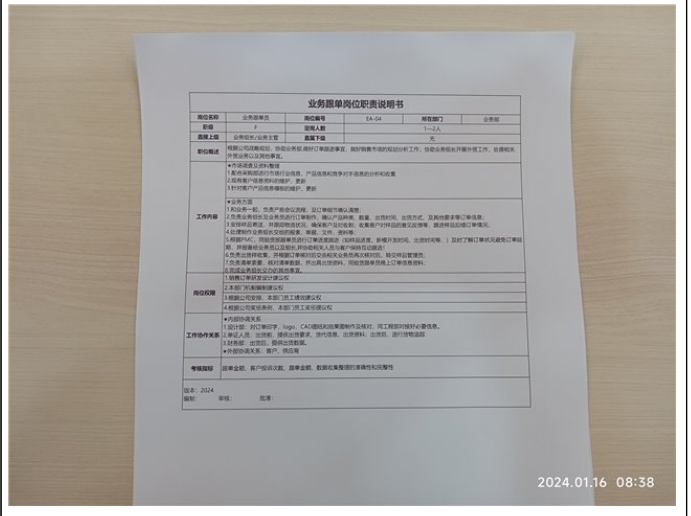
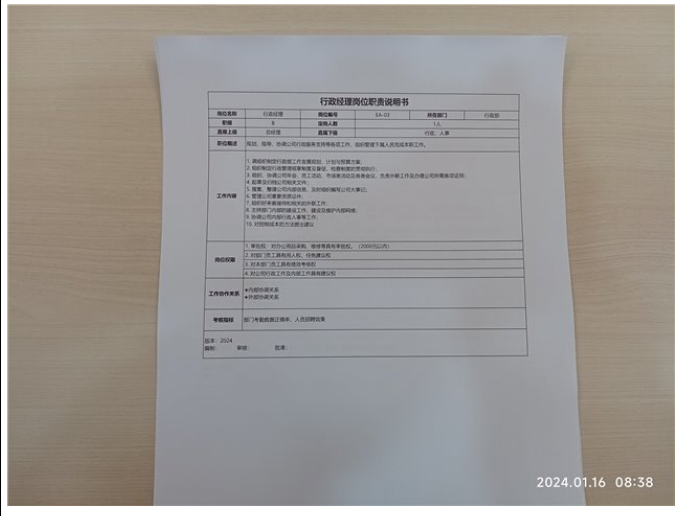
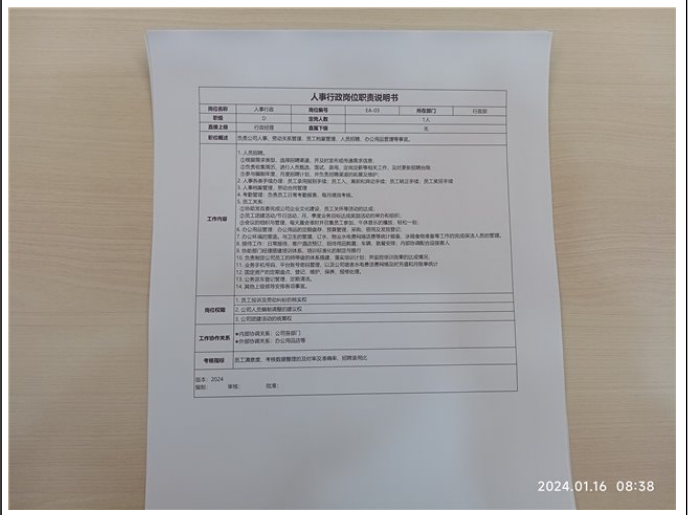
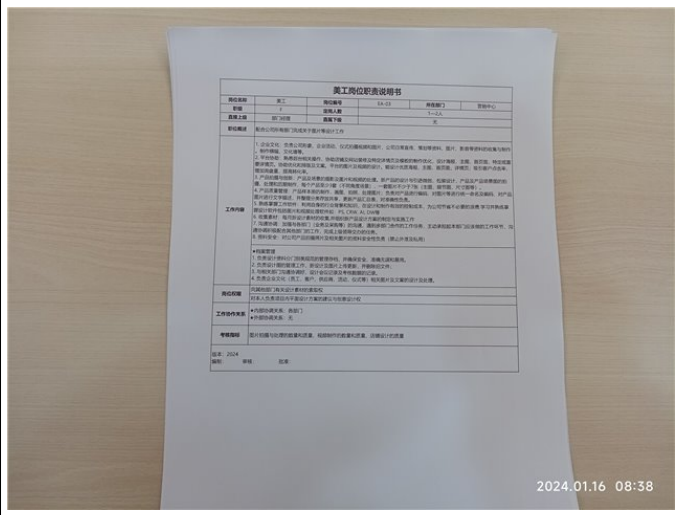
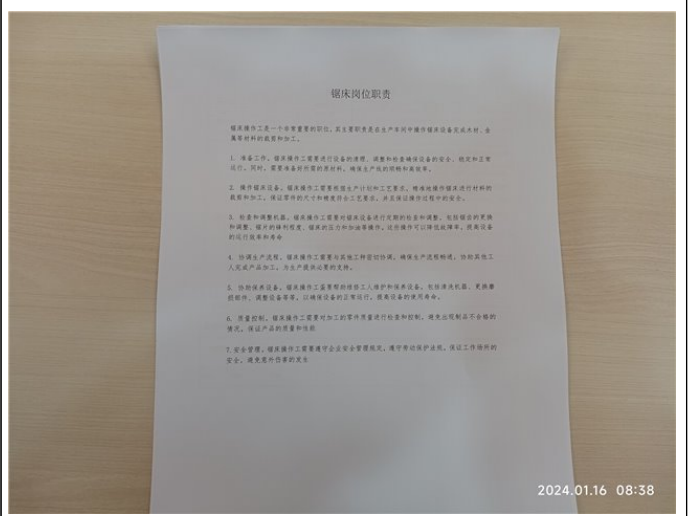
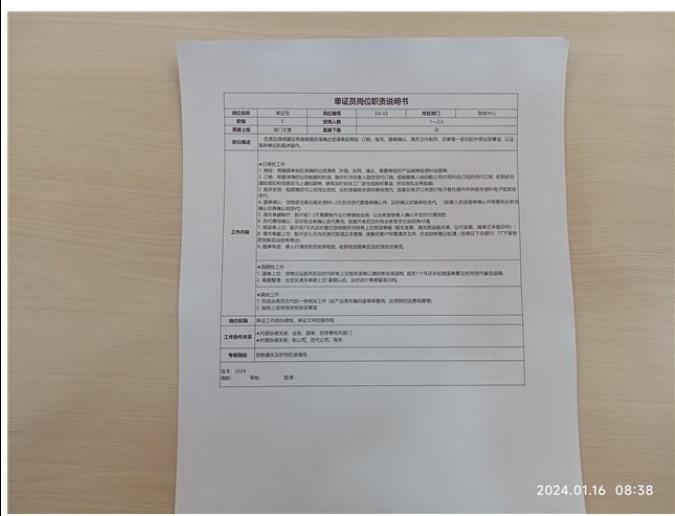
116 - Job responsibility

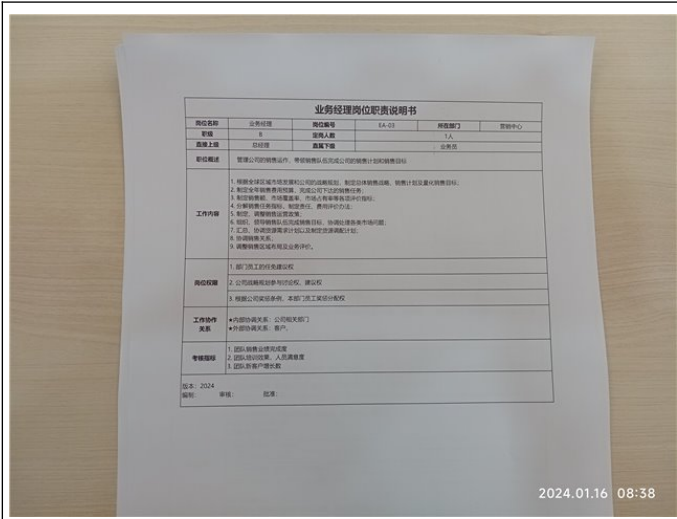


117 - Job responsibility

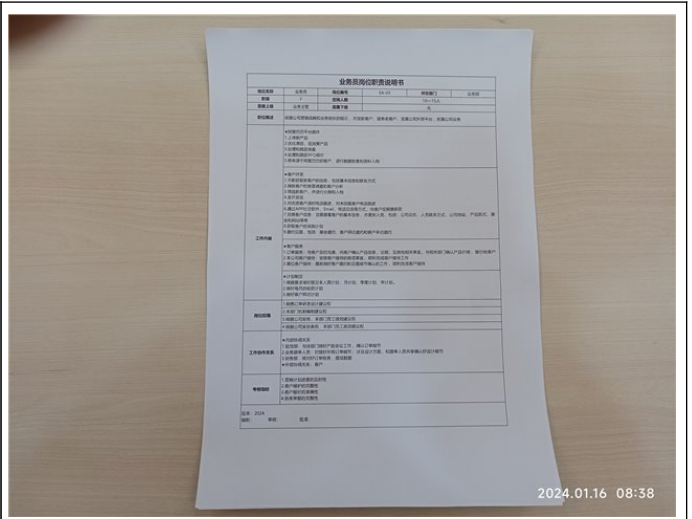


118 - Job responsibility

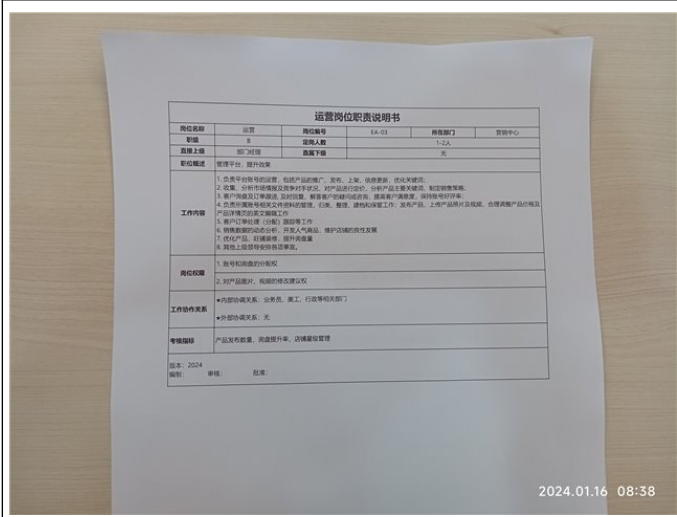




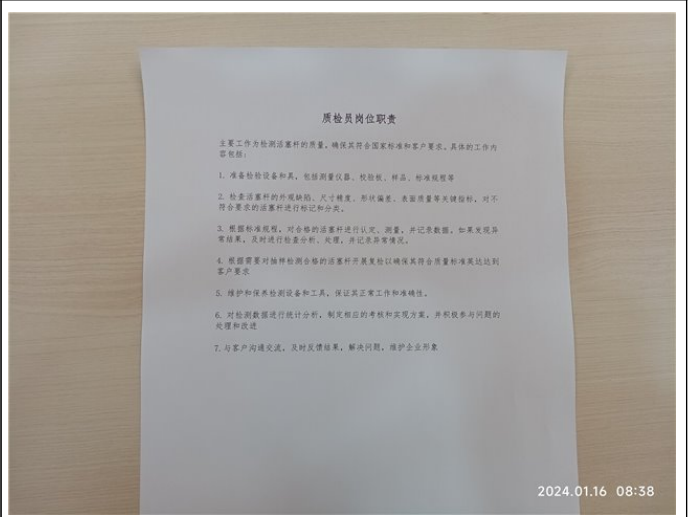
125 - Job responsibility



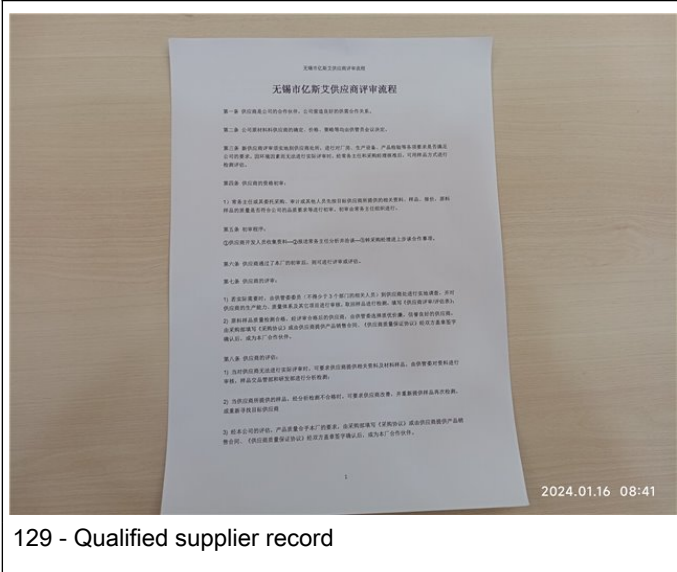
126 - Job responsibility



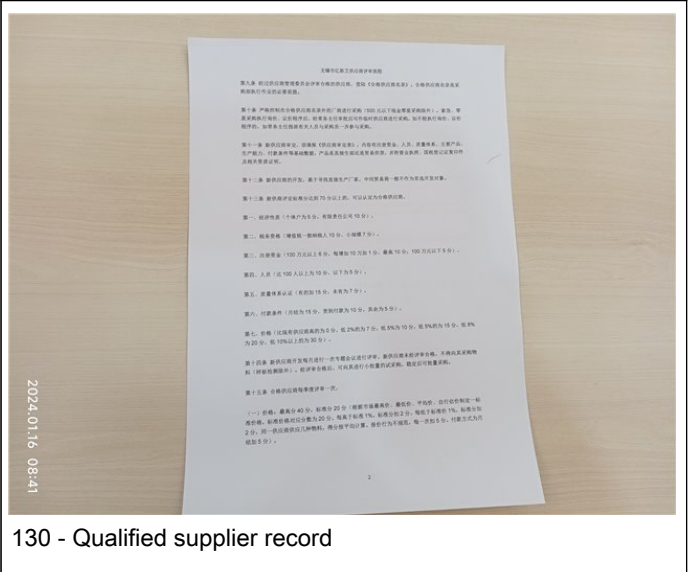
127 - Job responsibility



128 - Job responsibility



129 - Qualified supplier record



130 - Qualified supplier record

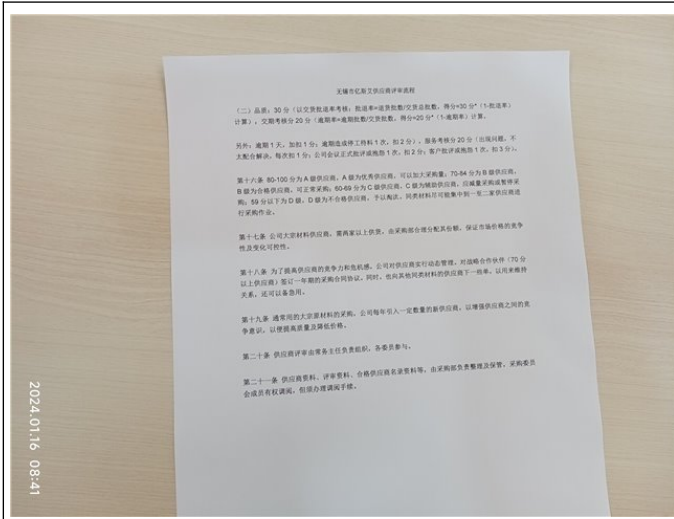
Report No.:

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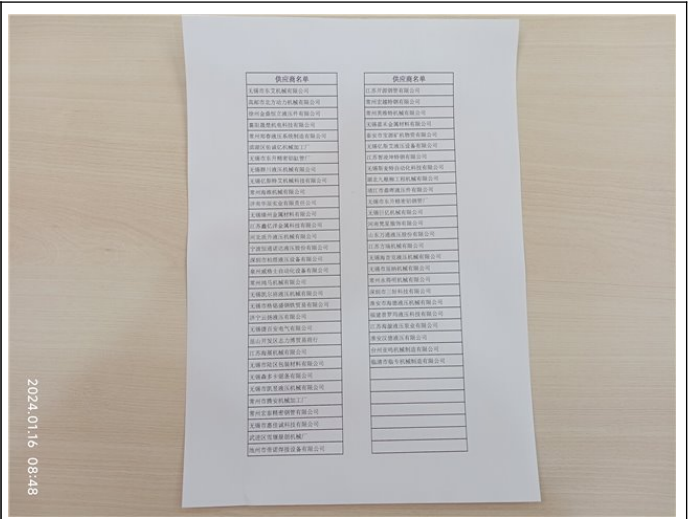
Report Date:

16 Jan 2024

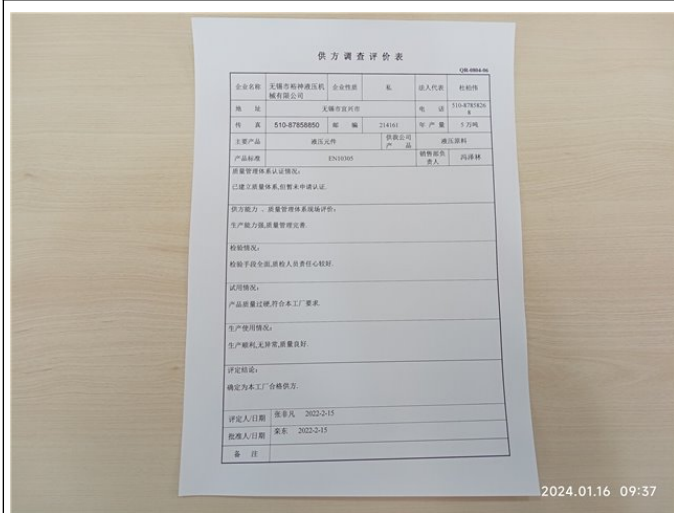
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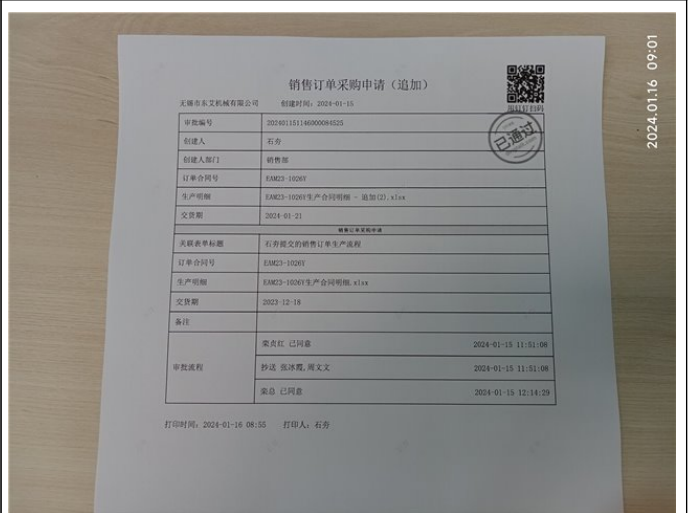
131 - Qualified supplier record



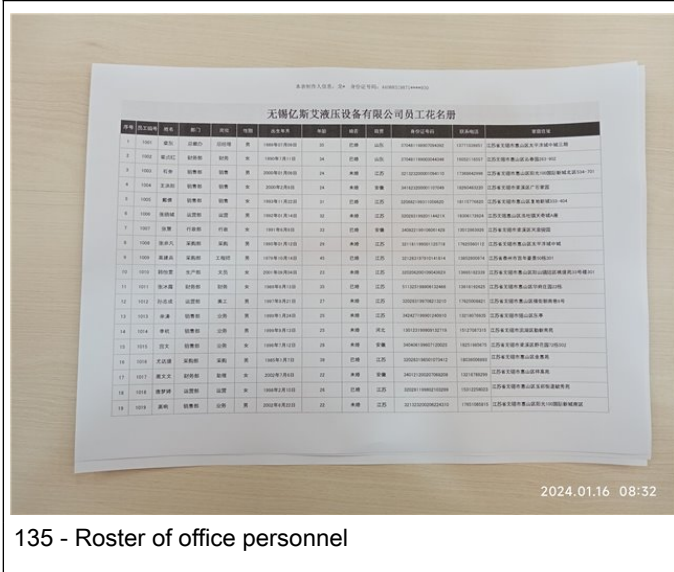
132 - Qualified supplier record



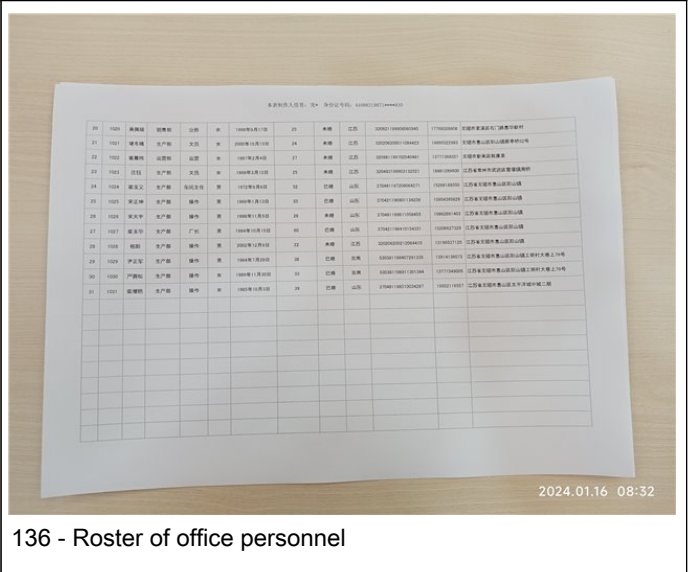
133 - Qualified supplier record



134 - Contract review record



135 - Roster of office personnel



136 - Roster of office personnel

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16 Jan 2024

无锡亿斯艾产品交货记录登记表

合同号	产品名称	数量	合同交货期	实际发货日期	交期准确
EAM23-10179	前盖管	58159kg	2023/12/20	2023/12/20	是
EAM23-08150	后盖管	73119kg	2023/11/15	2023/10/31	是
EAM23-09481	前盖管镀锌棒	25429kg	2023/11/15	2023/11/14	是
EAM23-0816002-1	冷却管、圆钢	32999kg	2023/11/30	2023/11/14	是
EAM23-0816002-2	后盖管	25429kg	2023/11/30	2023/11/14	是
EAM23-10185	后盖管	19871kg	2023/11/12	2023/11/14	是
EAM23-10186	油缸和液压油缸配件	20个	2023/11/20	2023/11/15	是
EAM23-0796002	前盖管	66113kg	2023/11/20	2023/11/17	是
EAM23-08079	后盖管	4965kg	2023/11/30	2023/11/17	是
EAM23-0927005	前盖管镀锌棒	3654kg	2023/11/22	2023/11/22	是
EAM23-09250	空心后盖管	4311kg	2023/11/20	2023/11/23	是
EAM23-11018	前盖管后盖管	28129kg	2023/11/20	2023/11/23	是
EAM23-11138	后盖管	23499kg	2023/11/20	2023/11/27	是
EAM23-0927006	前盖管	3669kg	2023/11/25	2023/11/21	是
EAM23-11000	前盖管后盖管	1594kg	2023/11/22	2023/11/22	是
EAM23-11000	前盖管后盖管	2843kg	2023/11/10	2023/11/25	是
EAM23-10318	后盖管	28417kg	2023/11/22	2023/11/20	是
EAM23-11000	后盖管	28417kg	2023/11/22	2023/11/20	是
EAM23-02038	液压油缸	24个	2023/12/30	2023/12/25	是

137 - Delivery record

无锡亿斯艾产品交货记录登记表

合同号	产品名称	数量	合同交货期	实际发货日期	交期准确
EAM23-08161	冷轧无缝钢管	24829kg	2023/9/20	2023/8/23	是
EAM23-05311	空心后盖管	4139kg	2023/9/20	2023/8/23	是
EAM23-05365	液压油缸	230个	2023/9/15	2023/8/25	是
EAM23-08160	后盖管	49629kg	2023/10/15	2023/9/16	是
EAM23-08160-1	前盖管	24829kg	2023/9/15	2023/9/16	是
EAM23-05328	后盖管	2615kg	2023/9/20	2023/9/7	是
EAM23-08171	前盖管	1921kg	2023/9/20	2023/9/7	是
EAM23-07160	后盖管	4134kg	2023/9/20	2023/9/12	是
EAM23-07092	后盖管	2489kg	2023/9/20	2023/9/13	是
EAM23-07041	前盖管	4134kg	2023/9/20	2023/9/18	是
EAM23-08090	后盖管	2489kg	2023/9/20	2023/9/20	是
EAM23-05392	前盖管	3516kg	2023/9/20	2023/9/26	是
EAM23-02080-2	前盖管、后盖管	2023kg	2023/10/5	2023/9/28	是
EAM23-07160-1	液压油缸	100个	2023/10/15	2023/10/8	是
EAM23-08160	空心后盖管	2486kg	2023/10/8	2023/10/8	是
EAM23-07160-2	后盖管	4964kg	2023/10/20	2023/10/10	是
EAM23-08221	后盖管	2439kg	2023/9/28	2023/10/11	是
EAM23-05319	后盖管	19840kg	2023/10/13	2023/10/8	是

138 - Delivery record

无锡亿斯艾客户投诉处理记录表

序号	投诉日期	投诉单号	客户名称	国家	产品名称	出货日期	投诉内容及需求	处理措施	是否处理	处理人
1	2022/7/6	EAM22-05080	John Peter New	美国	后盖管	2022/4/5	产品表面存在划痕	第二批订单发货时重新补送一批产品	√	Leon
2	2023/9/21	EAM23-0616D	Artur Karimov	韩国	前盖管	2023/7/11	规格数量和重量不符	业务联系客户沟通，确认客户退换货流程	√	Dazy
3	2023/10/7	EAM23-0703W	Darren Nicholl	巴西	油缸	2023/8/16	不同品牌油缸，油缸规格	和客户沟通确认品牌规格，提供样品照片	√	Winni

139 - Customer complaint record

培训记录表

日期	2023.8.21	培训项目	安全生产要素	培训教师	曹建强
地点	公司会议室	培训方式	授课	培训方式	授课
参加人员	李航、姜文文、孙志远、周建强				
培训目的	让员工了解生产要素，提高操作技能，严格执行安全生产				
培训内容	安全生产要素讲解				
培训效果	员工对培训内容表示理解，达到了预期的培训目的。				
备注					

140 - Employee training record

2024年培训计划

序号	参加人员	培训名称	授课人	培训时间	培训地点	培训方式
01	全体人员	培训	曹建	15:00-16:00	2024.02.27	线下
02	杨阳、宋天宇	培训	宋文文	精益生产知识	2024.03.04	线下
03	尹正东、尹东旭	培训	宋文文	设备操作规范	2024.04.04	线下
04	全体生产人员	培训	宋文文	安全生产要素	2024.05.15	线下
05	尹正东、尹东旭	培训	宋文文	打胶枪工作原理	2024.06.04	线下
06	杨阳、宋天宇	培训	宋文文	设备操作规范	2024.06.04	线下
07	杨阳、宋天宇	培训	宋文文	设备操作规范	2024.06.04	线下
08	姜文文、高伟	培训	宋文文	设备操作规范	2024.06.19	线下

141 - Employee training record

无锡亿斯艾检测设备清单

编号	设备名称	数量	上次校准时间	下次校准时间
1	游标卡尺	2	2024年1月1日	2024年3月1日
2	冲击试验机	1	2024年1月1日	2024年3月1日
3	显微硬度计	1	2024年1月1日	2024年3月1日
4	光谱仪	1	2024年1月1日	2024年3月1日
5	测厚仪	3	2024年1月1日	2024年3月1日
6	电液试验机	1	2024年1月1日	2024年3月1日
7	粗糙度仪	2	2024年1月1日	2024年3月1日
8	盐雾测试仪	1	2024年1月1日	2024年3月1日
9	内径千分尺	3	2024年1月1日	2024年3月1日
10	外径千分尺	5	2024年1月1日	2024年3月1日

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编号	设备名称	数量	上次检验时间	下次检验时间
2	剥皮机	2	2023年10月2日	2024年10月2日
3	滚动磨刀机-重直磨刀机	2	2023年10月2日	2024年10月2日
4	热处理设备	3	2023年10月2日	2024年10月2日
5	6180 无心磨床	5	2023年10月2日	2024年10月2日
6	OD2M 1600mm 外圆磨床	1	2023年10月2日	2024年10月2日
7	OD580mm X600mm 外圆磨床	1	2023年10月2日	2024年10月2日
8	抛丸机	8	2023年10月2日	2024年10月2日
9	电镀生产线	2	2023年10月2日	2024年10月2日
10	外抛丸机	5	2023年10月2日	2024年10月2日
11	锯床	10	2023年10月2日	2024年10月2日
12	数控车床	5	2023年10月2日	2024年10月2日
13	普通 630*10m 车床	1	2023年10月2日	2024年10月2日
14	加工中心	1	2023年10月2日	2024年10月2日
15	350# 液压冷压机	2	2023年10月2日	2024年10月2日
16	220 自动磨刀机	2	2023年10月2日	2024年10月2日
17	滚刀磨刀机	5	2023年10月2日	2024年10月2日
18	61000*12m 锯床	1	2023年10月2日	2024年10月2日
19	2250 液压机	2	2023年10月2日	2024年10月2日
20	2350 液压机	2	2023年10月2日	2024年10月2日
21	数控折弯机	4	2023年10月2日	2024年10月2日
22	抛丸机	1	2023年10月2日	2024年10月2日
23	热处理炉	1	2023年10月2日	2024年10月2日

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143 - Equipment ledger

日期	订单号	品名	产品规格	数量	单位	完成日期	完成数量	完成日期	备注
2024/01/16	20240116001	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116002	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116003	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116004	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116005	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116006	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116007	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116008	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116009	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116010	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	

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144 - Production planning process

日期	订单号	品名	产品规格	数量	单位	完成日期	完成数量	完成日期	备注
2024/01/16	20240116011	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116012	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116013	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116014	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116015	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116016	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116017	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116018	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116019	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116020	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	

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145 - Production planning process

日期	订单号	品名	产品规格	数量	单位	完成日期	完成数量	完成日期	备注
2024/01/16	20240116021	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116022	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116023	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116024	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116025	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116026	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116027	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116028	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116029	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116030	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	

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146 - Production planning process

日期	订单号	品名	产品规格	数量	单位	完成日期	完成数量	完成日期	备注
2024/01/16	20240116031	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116032	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116033	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116034	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116035	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116036	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116037	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116038	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116039	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116040	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	

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147 - Production planning process

日期	订单号	品名	产品规格	数量	单位	完成日期	完成数量	完成日期	备注
2024/01/16	20240116041	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116042	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116043	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116044	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116045	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116046	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116047	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116048	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116049	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	
2024/01/16	20240116050	滚刀	滚刀规格: 100	100	个	2024-01-16	100	2024-01-16	

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Item No.	Item Name	Unit	QTY	DATE	STATUS
149-001
149-002
149-003
149-004
149-005
149-006
149-007
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Item No.	Item Name	Unit	QTY	DATE	STATUS
150-001
150-002
150-003
150-004
150-005
150-006
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Item No.	Item Name	Unit	QTY	DATE	STATUS
151-001
151-002
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151-004
151-005
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155 - Production planning process

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156 - Production planning process

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157 - Production planning process

2024.01.16 08:35

158 - Production planning process

2024.01.16 08:35

159 - Production planning process

2024.01.16 08:35

160 - Production planning process

2024.01.16 08:36

Item No.	Item Name	Unit	QTY	DATE	STATUS
1
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Item No.	Item Name	Unit	QTY	DATE	STATUS
1
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162 - Production planning process

2024.01.16 08:36

Item No.	Item Name	Unit	QTY	DATE	STATUS
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163 - Production planning process

2024.01.16 08:36

Item No.	Item Name	Unit	QTY	DATE	STATUS
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164 - Production planning process

2024.01.16 08:36

Item No.	Item Name	Unit	QTY	DATE	STATUS
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165 - Production planning process

2024.01.16 08:37

Item No.	Item Name	Unit	QTY	DATE	STATUS
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Report No.:

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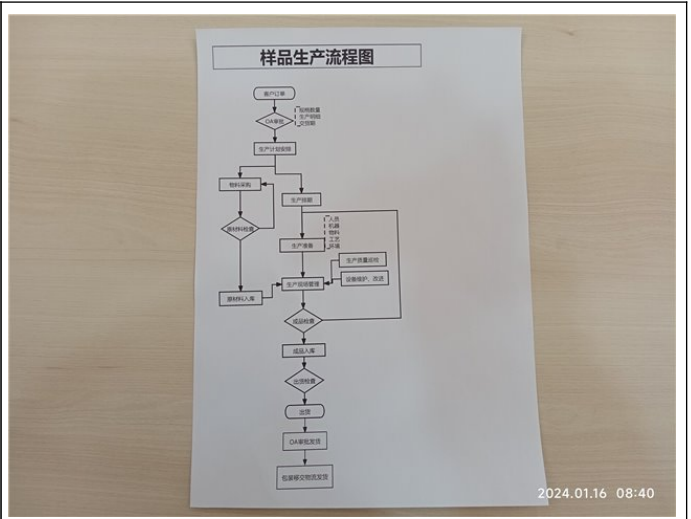
Report Date:

16 Jan 2024

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2024.01.16 08:37

167 - Production planning process



168 - Sample proofing process

2024.01.16 08:39

169 - Inspection record

2024.01.16 08:39

170 - Inspection record

2024.01.16 08:39

171 - Inspection record

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172 - Inspection record

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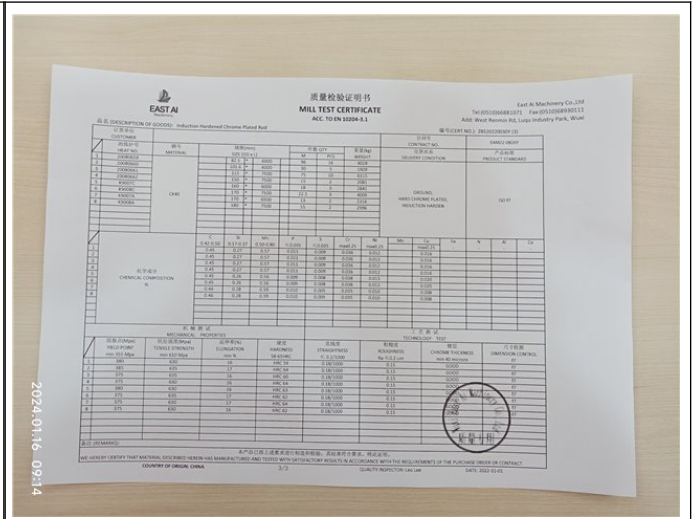
FCTD75289

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173 - Inspection record



174 - Inspection record



175 - Inspection record

Others

Nil



176 - The samples



177 - The samples



178 - The samples



179 - The samples



180 - The samples



181 - The samples



182 - The samples



183 - The samples



184 - The samples



185 - The samples



186 - The samples



187 - The samples

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188 - The samples


Nil

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Section 10 Check List

Section 1 Factory Profile			
No.	Questions / Criteria	Finding / Comment	Score
1.1	Does the audited factory name and address conform to the audit request / business license ? (Critical) <input checked="" type="checkbox"/> 5: Consistent <input type="checkbox"/> 3: Inconsistent (business licence address was not renewed) <input type="checkbox"/> 0: Inconsistent (name / address didn't conform to business license)	/	5
1.2	Does the company have a valid business license? Does the company submit annual report as per legal requirement(before 30 June of each year)? (Critical) <input checked="" type="checkbox"/> 5: Valid & annual reviewed <input type="checkbox"/> 0: Invalid & can't provide	/	5
1.3	Does the factory produce the products involved in business scope? <input checked="" type="checkbox"/> 5: Conformed to the business scope <input type="checkbox"/> 0: Out of business scope	/	5
1.4	Did the factory provide building rental contract or real estate license? <input type="checkbox"/> 5: The factory owned the building and the real estate license was provided <input checked="" type="checkbox"/> 3: Factory rent the building and provide the lease contract <input type="checkbox"/> 0: Can't provide	/	3
1.5	Does the factory get the qualification certificate or any industry award? <input type="checkbox"/> 5: Qualification certificate & industry award <input checked="" type="checkbox"/> 3: Qualification certificate <input type="checkbox"/> 0: No basic qualification certificate	/	3
1.6	Does the company have dedicated areas for container loading? <input checked="" type="checkbox"/> 3: Yes <input type="checkbox"/> 0: No	/	3
1.7	Does power outage happen frequently in this area? <input checked="" type="checkbox"/> 5: No power outage <input type="checkbox"/> 3: 1~2 days per month in Summer <input type="checkbox"/> 0: Power outage frequently	/	5

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1.8	Does the factory have an electric power generator to support the production or has established a backup plan for power outage? <input type="checkbox"/> 3: Power generator is available <input type="checkbox"/> 0: No power generator or backup plan <input checked="" type="checkbox"/> Not applicable	/	/
1.9	Is the transportation situation convenient or not? <input type="checkbox"/> 4: Convenient <input checked="" type="checkbox"/> 3: Acceptable <input type="checkbox"/> 0: Not convenient	/	3
Theoretical Max: 37		Actual Score:	32

Section 2 Human Resource			
No.	Questions / Criteria	Finding / Comment	Score
2.1	Does the factory provide the organizational Chart? <input checked="" type="checkbox"/> 3: Yes <input type="checkbox"/> 2: Yes, but incomplete <input type="checkbox"/> 0: No organization chart	/	3
2.2	Does the factory specify the job description for key position clearly? <input checked="" type="checkbox"/> 5: Clear and complete <input type="checkbox"/> 3: Missing on some key positions <input type="checkbox"/> 0: Not any job responsibility was set up	/	5
2.3	Is the actual numbers of employees found onsite conformed to the factory's figure? <input checked="" type="checkbox"/> 2: Within 5 % difference <input type="checkbox"/> 1: Within 10 % difference <input type="checkbox"/> 0: > 10 % difference	/	2
2.4	Does the factory hire Part - time employees? <input checked="" type="checkbox"/> 5: No, all employees are full time <input type="checkbox"/> 3: Yes, no more than 10 % employees are part time <input type="checkbox"/> 0: > 10 % employees are part time	/	5
2.5	Is there a formal, documented training / cross - training or certification program for PRODUCTION WORKERS and QC INSPECTORS on process, work station, equipment that they perform / use? <input type="checkbox"/> 5: Completely trained and record kept <input checked="" type="checkbox"/> 3: Incomplete training or record <input type="checkbox"/> 0: No proves provided	The factory could not provide the detailed training record or plan for QC staff or key workers.	3

Theoretical Max: 20

Actual Score:


18

Section 3 Product and Marketing Capacity

No.	Questions / Criteria	Finding / Comment	Score
3.1	Does the factory have the valid Export License and manage the export by themselves? <input checked="" type="checkbox"/> 5: Manage the export by themselves with valid export license <input type="checkbox"/> 3: Export with a third party for export with valid export license <input type="checkbox"/> 0: No or invalid export license	/	5
3.2	Does the factory have a specialized foreign trade department and handle direct communication and trade with buyers? <input checked="" type="checkbox"/> 5: Yes, available to handle the trading issue <input type="checkbox"/> 0: No foreign trade department	/	5
3.3	How many foreign trade salesman with relevant trading experience in factory? <input checked="" type="checkbox"/> 5: More than 5 employees for international trading <input type="checkbox"/> 3: 1~5 employees for international trading <input type="checkbox"/> 0: No employee for international trading	/	5
3.4	Does the factory have the online store? <input type="checkbox"/> 3: Yes, they have an online store <input checked="" type="checkbox"/> 0: No, they do not have an online store	/	0
3.5	Has the factory ever shipped similar products to the client's market/country? <input type="checkbox"/> 4: Yes, and related record/product provided for reference <input checked="" type="checkbox"/> 3: Yes, but cannot provide any record / product for reference <input type="checkbox"/> 0: Never	/	3
3.6	Does the factory figure out monthly on - time delivery rate? <input checked="" type="checkbox"/> 3: Records completely <input type="checkbox"/> 2: Partial record <input type="checkbox"/> 0: No any record available	/	3
3.7	What is the on - time delivery rate average in factory? <input checked="" type="checkbox"/> 5: More than 90 % <input type="checkbox"/> 3: 70 % ~90 % <input type="checkbox"/> 0: Below 70 %	/	5
Theoretical Max: 30		Actual Score:	26

Section 4 Production Process


No.	Questions / Criteria	Finding / Comment	Score
4.1	<p>Does the factory have a system for reviewing capabilities before accepting a contract and have the process to adapt to the changing needs / requirements?</p> <p><input checked="" type="checkbox"/> 5: Effective procedure and record available <input type="checkbox"/> 3: Not complete <input type="checkbox"/> 0: Not established</p>	/	5
4.2	<p>Does the factory have a written production Process? Is the production process followed?</p> <p><input checked="" type="checkbox"/> 5: Effective process and followed <input type="checkbox"/> 3: Not following the process completely <input type="checkbox"/> 0: No process</p>	/	5
4.3	<p>Are the written Standard Operating Procedures(SOP) and approved samples used in production?</p> <p><input checked="" type="checkbox"/> 5: Effective SOP and approved samples available <input type="checkbox"/> 3: Only SOP or approved samples available <input type="checkbox"/> 0: No SOP and approved samples used</p>	/	5
4.4	<p>Is the assembly line tidy and well organized?</p> <p><input type="checkbox"/> 3: Tidy and well organized <input checked="" type="checkbox"/> 2: Acceptable <input type="checkbox"/> 0: Chaos and poor management</p>	/	2
4.5	<p>Is the production area suitable and well enlightened; ventilated; cooled & heated?</p> <p><input type="checkbox"/> 3: Good performance <input checked="" type="checkbox"/> 2: Acceptable <input type="checkbox"/> 0: Not acceptable</p>	/	2
4.6	<p>Are packing methods clearly defined to ensure product protection and instructions followed?</p> <p><input type="checkbox"/> 3: Clearly defined and instructed <input checked="" type="checkbox"/> 2: Not following the instruction <input type="checkbox"/> 0: Not defined and no instruction</p>	/	2
4.7	<p>Does the factory need to do the sub-contracting for production process?</p> <p><input type="checkbox"/> 3: No need <input checked="" type="checkbox"/> 0: Yes</p>	The plating process needs to be outsourced.	0

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4.8	Is the factory located in the cluster of its industry? <input checked="" type="checkbox"/> 5: Yes, complete supply chain is nearby <input type="checkbox"/> 3: Acceptable, fair supply chain nearby <input type="checkbox"/> 0: No, far away the supply chain	/	5
4.9	Does the company establish and implement an effective suppliers' assessment procedure? <input checked="" type="checkbox"/> 5: Effective system and procedure available <input type="checkbox"/> 3: Running not following procedure completely <input type="checkbox"/> 0: Not established the procedure	/	5
4.10	Does the company have an updated list of approved suppliers? <input checked="" type="checkbox"/> 3: Main suppliers list available <input type="checkbox"/> 0: No approved suppliers' list	/	3
4.11	Is the identification of raw materials and components adequate to ensure traceability? <input type="checkbox"/> 5: Effective SOP established, clear identification <input checked="" type="checkbox"/> 3: Not completely running <input type="checkbox"/> 0: Cannot ensure the traceability	/	3
4.12	Is the advanced management system available for material management, such as ERP system? First In First Out principle used? <input checked="" type="checkbox"/> 5: Advanced system is used with good management principle <input type="checkbox"/> 3: No advanced system but good management overall <input type="checkbox"/> 0: No advanced system and poor management	/	5
Theoretical Max: 50		Actual Score:	42

Section 5 Production Capacity			
No.	Questions / Criteria	Finding / Comment	Score
5.1	Is the Production capacity sufficient to cover the potential client order? <input type="checkbox"/> 5: Yes, exceed the requirement <input checked="" type="checkbox"/> 3: Acceptable <input type="checkbox"/> 0: No, can't meet the requirement	/	3

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5.2	<p>Is the size of workshops and storage areas sufficient enough for raw materials, semi-finished products and finished products based on observation?</p> <p><input checked="" type="checkbox"/> 5: Big and with extra areas for storage <input type="checkbox"/> 3: Full used, no extra area <input type="checkbox"/> 0: Not enough areas</p>	/	5
5.3	<p>Are the conditions of storage controlled to ensure sufficient the products will not be deteriorated?</p> <p><input type="checkbox"/> 5: Yes, satisfactory <input checked="" type="checkbox"/> 3: Acceptable <input type="checkbox"/> 0: Not acceptable</p>	/	3
5.4	<p>Are there any documentation or evidence that all production machines are on a maintenance schedule and a maintenance team is in place?</p> <p><input checked="" type="checkbox"/> 5: Effective procedure and record kept <input type="checkbox"/> 3: Not running as per procedure <input type="checkbox"/> 0: No any evidence provided</p>	/	5
5.5	<p>Have the machines been identified with correct label about the status(In use or Stop use)?</p> <p><input type="checkbox"/> 5: With clear label <input checked="" type="checkbox"/> 3: Only some machines were with clear labels <input type="checkbox"/> 0: Out of control</p>	The status of each machine was not marked with the signs such as in use, out of use, and maintaining etc.	3
5.6	<p>Are there any instructions for the machines? Are they available for workers?</p> <p><input checked="" type="checkbox"/> 5: Yes, procedure instruction is ready and available for workers <input type="checkbox"/> 3: procedure instruction is ready but worker can't access to it easily <input type="checkbox"/> 0: No, no procedure instruction is ready</p>	/	5
Theoretical Max: 30		Actual Score:	24

Section 6 Quality Control Management System

No.	Questions / Criteria	Finding / Comment	Score
6.1	<p>Is the internal QC system effective or not? (Critical)</p> <p><input type="checkbox"/> 5: Effective <input checked="" type="checkbox"/> 3: Meet the basic requirement <input type="checkbox"/> 1: With major problem <input type="checkbox"/> 0: Not working at all</p>	/	3

6.2	Is there an independent Quality Department? (Critical) <input checked="" type="checkbox"/> 5: Independent <input type="checkbox"/> 0: Not independent	/	5
6.3	Does the factory pass any ISO series? <input type="checkbox"/> 5: Valid and implemented ISO series <input checked="" type="checkbox"/> 3: Valid certificate but not following, or expired(not updated) <input type="checkbox"/> 0: No any	The factory claims that their ISO 9001:2015 certificate has expired and a new one has not been issued.	3
6.4	Is there incoming quality control system? <input checked="" type="checkbox"/> 5: Effective IQC system <input type="checkbox"/> 3: Not following procedure <input type="checkbox"/> 0: No IQC system, or missing function	/	5
6.5	Has the raw material's testing and inspection results been documented and well kept? <input checked="" type="checkbox"/> 3: Well documented and kept <input type="checkbox"/> 0: No evidence available	/	3
6.6	Are unverified and non-compliance raw materials/purchased materials identified and kept separate from conforming materials? <input checked="" type="checkbox"/> 3: Clearly defined and separated/labeled <input type="checkbox"/> 2: Separated but not defined/labeled <input type="checkbox"/> 0: Chaos and mixed storage, without any defines and labels	/	3
6.7	Is there in process quality control system? <input checked="" type="checkbox"/> 5: Effective IPQC system <input type="checkbox"/> 3: Not following procedure <input type="checkbox"/> 0: No IPQC system, or missing function	/	5
6.8	Did you see any records or evidence show rejected lots are well identified and segregated from accepted lots? <input checked="" type="checkbox"/> 3: Clearly defined and separated/labeled <input type="checkbox"/> 2: Separated but not defined/labeled <input type="checkbox"/> 0: Chaos and mixed storage, without any defines and labels	/	3
6.9	Is there quality control before shipment? <input checked="" type="checkbox"/> 5: Effective FQC/OQC system <input type="checkbox"/> 3: Not following procedure <input type="checkbox"/> 0: No FQC/OQC system, or missing function	/	5


6.10	<p>Are there adequate, clearly written criteria/instructions with proper accept/reject criteria available for IQC, IPQC and FQC as guidelines to inspectors?</p> <p><input checked="" type="checkbox"/> 5: Clear and effective criteria/instruction, and implemented <input type="checkbox"/> 3: Running not following the criteria/instruction <input type="checkbox"/> 0: No criteria and instruction</p>	/	5
6.11	<p>Does the factory have essential testing equipment for checking the products, and the testing standards can meet client's expectation and requirements?</p> <p><input checked="" type="checkbox"/> 4: Rich instrumentation and equipment <input type="checkbox"/> 3: Only basic equipment available <input type="checkbox"/> 0: No basic testing equipment</p>	/	4
6.12	<p>Is the key measuring/testing equipment calibrated accurately and is it sufficient?</p> <p><input type="checkbox"/> 5: With effective calibration plan and in good management <input checked="" type="checkbox"/> 2: Equipment in good condition, but not calibrated <input type="checkbox"/> 0: Not calibrated and poor management</p>	/	2
6.13	<p>Are records of final inspection kept and with enough information to be linked to the batch inspected and with enough information recorded?</p> <p><input checked="" type="checkbox"/> 5: Well records with complete information <input type="checkbox"/> 3: Missing 1-2 minor information, such as no signature by supervisor <input type="checkbox"/> 0: No record or cheating information included</p>	/	5
6.14	<p>Is there a clearly defined process in case of fail final inspection? Will products be clearly identified and separated, and corrective actions taken?</p> <p><input type="checkbox"/> 3: Clearly defined and identified, effective CAP and records <input checked="" type="checkbox"/> 2: Defined and identified, but no CAP <input type="checkbox"/> 0: Not defined and identified, and no action taken</p>	/	2
6.15	<p>Is customer feedback, including complaints, clearly recorded and maintained?</p> <p><input checked="" type="checkbox"/> 3: Well record and kept <input type="checkbox"/> 2: Incomplete record <input type="checkbox"/> 0: No record available</p>	/	3
6.16	<p>Does the factory have a formal process for handling customer complaints and in place?</p> <p><input checked="" type="checkbox"/> 3: Effective process and implemented <input type="checkbox"/> 2: Not following the process <input type="checkbox"/> 0: No such process</p>	/	3

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6.17	Do records show that the corrective and preventive actions are properly conducted and monitored to show effectiveness? <input checked="" type="checkbox"/> 3: Well records and helpful <input type="checkbox"/> 2: Incomplete record <input type="checkbox"/> 0: No record or evidence available	/	3
Theoretical Max: 70		Actual Score:	62


Section 7 Product Research and Development			
No.	Questions / Criteria	Finding / Comment	Score
7.1	Does the factory have an engineering department for new products designing and development? <input checked="" type="checkbox"/> 5: Yes, design and development are done by designated staff <input type="checkbox"/> 3: No engineering department, but development as per customer's requirement <input type="checkbox"/> 0: No design and development	/	5
7.2	Does the factory have required ability to design new item? <input checked="" type="checkbox"/> 5: Yes, can design new item <input type="checkbox"/> 3: No, but according to client's requirement <input type="checkbox"/> 0: No engineer	/	5
7.3	Does the factory have their own brand and patent? <input type="checkbox"/> 5: With own brand and patent <input type="checkbox"/> 3: Only with own brand or patent <input checked="" type="checkbox"/> 0: No own brand and patent	/	0
7.4	Does the factory have separated sample making room? <input type="checkbox"/> 3: Yes, sample making room available <input type="checkbox"/> 0: No sample making room <input checked="" type="checkbox"/> Not applicable	/	/
7.5	Is there any procedure or standard for sample making? <input type="checkbox"/> 3: Yes, procedure and record available <input checked="" type="checkbox"/> 2: Records not kept <input type="checkbox"/> 0: No procedure and records	/	2
7.6	Does factory have its own laboratory with adequate testing equipment and skilled technician? <input type="checkbox"/> 5: Has own certified lab <input checked="" type="checkbox"/> 3: Testing room with adequate testing equipment and skilled technician <input type="checkbox"/> 0: Not acceptable	/	3

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7.7	Is there documentation / certificates available showing evidence that all Lab Technicians have been well trained? <input type="checkbox"/> 4: Yes, well trained with record kept <input checked="" type="checkbox"/> 3: Trained but no record <input type="checkbox"/> 0: No training	The factory did not keep records for the samples making.	3
Theoretical Max: 27		Actual Score:	18

Section 8 Client's Special Requirement			
No.	Questions / Criteria	Finding / Comment	Score
8.1	Is the factory able to meet the client's special requirement? <input type="checkbox"/> 5: Fully meet <input checked="" type="checkbox"/> 3: Acceptable <input type="checkbox"/> 0: Not acceptable <input type="checkbox"/> Not applicable	/	3
8.2	Is the auditor allowed to enter the workshop / warehouse(for raw material and finished goods) and other places? <input checked="" type="checkbox"/> 4: Yes, allowed to enter all places and take pictures <input type="checkbox"/> 2: Not allowed to enter some places <input type="checkbox"/> 0: Not allowed to enter the workshop or warehouse and to take photos	/	4
8.3	Did the factory provide the required information / document for this audit? <input type="checkbox"/> 4: Fully meet requirement <input checked="" type="checkbox"/> 2: Acceptable <input type="checkbox"/> 0: Not acceptable	/	2
8.4	Was the factory cooperative and supportive in this audit? <input checked="" type="checkbox"/> 4: Well cooperative and supportive <input type="checkbox"/> 2: Normal <input type="checkbox"/> 0: Bad manner and poorly cooperated	/	4
8.5	Was the factory willing to correct the non - compliance points the auditor found? <input checked="" type="checkbox"/> 3: Yes, strongly <input type="checkbox"/> 2: Normal <input type="checkbox"/> 0: Showed no interest	/	3
Theoretical Max: 20		Actual Score:	16

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Section 11 Videos